

RESOLUTION NO. 23-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, AMENDING RESOLUTION NO. 22-21 BY AMENDING THE CITY'S ADMINISTRATIVE FEE SCHEDULE AS LISTED IN EXHIBIT "A"; PROVIDING FOR REPEAL OF RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HERewith TO THE EXTENT OF SUCH CONFLICT; PROVIDING FOR AN EFFECTIVE DATE.

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BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA, AS FOLLOWS:

**SECTION ONE:** That Resolution No. 22-21, which established the City's Administrative Fee Schedule, is hereby amended by amending **EXHIBIT "A"**, which is attached hereto and made a part hereof by this reference.

**SECTION TWO:** That all Resolutions or parts of Resolutions in conflict with the provisions of this Resolution be, and they are hereby repealed to the extent of such conflict.

**SECTION THREE:** That this Resolution shall be in full force and effect immediately after its passage and approval in the manner provided by law.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

ATTEST:

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Sandra L. Bradbury  
MAYOR

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Diane M. Corna, MMC  
City Clerk

**EXHIBIT "A"**

**ADMINISTRATIVE FEES**

**ALL DEPARTMENTS**

Copies of Fire, Rescue, Emergency Medical Service, and .....	\$ .15 one sided copy (when more than 10 pages)
Accident Reports and all other Miscellaneous Documents	\$ .20 two sided copy (when more than 10 pages)
Additional Charge for Mailed Copies of Documents .....	Actual Cost of Postage
Special Service Charge for Public Records Requests.....	If the nature or volume of public records requested to be inspected, examined, or copied is such as to require more than one total hour of use of information technology resources or more than one total hour of clerical or supervisory assistance by City personnel, or both, a special service charge in addition to the actual cost of duplication shall be charged based on the actual cost incurred for such use of information technology resources or the base salaries of the City personnel providing clerical and supervisory assistance required, or both. "Information technology resources" shall have the same meaning as in Florida Statutes, § 282.303(13).

**BUILDING DEVELOPMENT DIVISION**

Fees for any permit that is not specifically identified in this Schedule will be levied in the same amount as the permit fee levied for the closest comparable type of permit.

<u>Certificate of Occupancy or Completion .....</u>	<u>\$50.00</u>
<u>Electric Fence Permit .....</u>	<u>\$40.00</u>
<u>Red Tag Reinspection Fee.....</u>	<u>\$50.00</u>
<u>Temporary Certificate of Occupancy or Completion .....</u>	<u>\$200.00</u>

### Initial Plan Review Fee

When the valuation of the proposed construction exceeds \$1,000.00 and a plan review is required:

One/Two Family Residence.....	<del>\$25.00</del> <u>\$75.00</u> or ½ of the total of the permit fees, whichever is greater.
Other than One and Two Family Dwellings.....	<del>\$50.00</del> <u>\$100.00</u> or 1/2 of the total of the permit fees, whichever is greater.

All such Initial Plan Review fees shall be paid upon submission of each application for a Building Permit, or if a Building Permit is not required, upon submission of an application for an Engineering Permit. Each Initial Plan Review fee is in addition to the permit fee(s) for the development.

### Other Plan Review Fee

When electrical, plumbing, mechanical, gas, sign, and/or engineering plans are submitted, and an Initial Plan Review is not required and has not been conducted by the City, then the following fee(s) shall be charged for each such plan review.

One/Two Family Residence.....	<del>\$25.00</del> <u>\$75.00</u> or ½ of the total of the permit fees, whichever is greater.
Other than One and Two Family Dwellings.....	<del>\$50.00</del> <u>\$100.00</u> or ½ of the total of the permit fees, whichever is greater.

All such other Plan Review fees shall be paid upon submission of each application for a permit. Each such other Plan Review fee is in addition to the permit fee(s) for the development.

### Resubmittal Plan Review Fee

When a plan is redesigned after the Initial Plan Review, or after ~~any other plan review, and an additional plan review is required~~ the third review, the following fee(s) will be charged for each such resubmittal plan review.

One/Two Family Residence.....	\$25.00 or ½ of the total of the permit fees, whichever is greater.
Other than One and Two Family Dwellings.....	\$50.00 or ½ of the total of the permit fees, whichever is greater.

All such Resubmittal Plan Review fees shall be paid upon submission of each application for a permit. Each Resubmittal Plan Review fee is in addition to the permit fee(s) for the development.

### Building Permit Fees

Building permit fees will be levied in accordance with the schedule hereinafter set forth. Building Permits shall be required for all buildings, additions, alterations, roofing, reroofing, engineering, fences, sheds, mobile homes, manufactured buildings, carports, pools and spas, demolition, signs, and any other construction. The valuation of the improvements to be constructed shall be submitted with the building permit application. The submitted valuation shall be not less than the latest published ICC Construction Valuation Cost Schedule or local average.

#### One and Two Family Dwellings (Total Valuation)

\$1,000.00 and less.....	<del>\$50.00</del> <u>\$75.00</u> min fee charged
\$1,000.00 - \$50,000.00.....	<del>\$50.00</del> <u>\$75.00</u> for first 1,000.00 valuation + \$5.75 for each additional \$1,000.00 or fraction hereof up to and including \$50,000.00
\$50,000.01 - \$100,000.00.....	<del>\$331.75</del> <u>\$356.75</u> for the first \$50,000.00 valuation + \$4.75 for each additional \$1,000.00 or fraction thereof up to and including \$100,000.00.
Over \$100,000.00.....	<del>\$569.25</del> <u>\$644.25</u> for the first \$100,000.00 valuation + \$3.75 for each additional \$1,000.00 or fraction thereof.

#### Electrical, Plumbing, Gas & Mechanical Permits

Fees will be levied for electrical, plumbing, gas, and mechanical permits upon the following basis:

One and Two Family Dwellings .....	<del>\$0.04</del> <u>\$0.05</u> per square foot with a minimum fee of <del>Fifty Dollars</del> <u>Seventy-Five Dollars</u>
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#### Other than One and Two Family Dwellings

\$1,000.00 and less .....	<del>\$50.00</del> <u>\$100.00</u> minimum fee
\$1,000.00 to \$50,000.00 .....	<del>\$50.00</del> <u>\$100.00</u> for first \$1,000.00 valuation + \$7.00 for each additional \$1,000.00 or fraction thereof up to and including \$50,000.00.

\$50,000.01 to \$500,000.00.....	<del>\$393.00</del> <u>\$443.00</u> for the first \$50,000.00 valuation + \$6.00 for each additional \$1,000.00 or fraction thereof up to and including \$500,000.00.
Over \$500,000.00.....	<del>\$3,093.00</del> <u>\$3,143.00</u> for the first \$500,000.00 valuation + \$3.00 for each additional \$1,000.00 or fraction thereof.

#### Electrical, Plumbing, Gas and Mechanical Permits

Fees will be levied for electrical, plumbing, gas and mechanical permits upon the following basis:

Other than One and Two Family Dwellings.....	<del>\$0.04</del> <u>\$0.05</u> per square foot with a minimum fee of <del>\$50.00</del> <u>\$100.00</u> .
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#### Life Safety Plan Review/Permits Fees

Fees will be levied separately for Life Safety plans/permits such as, but not limited to, building life safety, fire alarm systems and Fire suppression systems upon the following basis. (These fees include properties located within the unincorporated areas of Pinellas County that fall within the Pinellas Park Fire Jurisdiction.

Plan review fee.....	\$0.025 per square foot with minimum fee of \$50.00
Permit fee .....	\$0.025 per square foot with a minimum fee of \$50.00

#### Technology and Enhancement Fees

Technology and Enhancement fees will be levied in accordance with the schedule hereinafter set forth. These fees shall be required for all building, electrical, plumbing, mechanical, gas or any other permits issued by the Building Development Division. This fee shall be applied to total permit cost on each type of permit.

<del>\$50.00</del> <u>\$100.00</u> .....	\$2.00
<del>\$50.01</del> <u>\$100.01</u> - <del>\$100.00</del> <u>\$250.000</u> .....	\$5.00
<del>\$100.01</del> <u>\$250.01</u> - \$1,000.00.....	\$10.00
\$1,000.01 and over.....	\$20.00

### Inspection Fees

Normal work hours.....	N/A
Other than normal work hours.....	<del>\$60.00</del> \$75.00/hr with a minimum inspection fee of <del>\$240.00</del> <u>\$300.00</u>

### Preinspection of Used Mobile/Modular

Inspection Fee .....	\$200.00
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This fee is required for an inspection of a used mobile/modular unit requested to be brought into the City of Pinellas Park. This fee is to be paid prior to the inspection being made. This inspection is to be scheduled a minimum of twenty-four (24) hours in advance of the inspection date requested.

### Temporary Power

Commercial Structure.....	\$ 75.00
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This fee is required prior to the release of temporary power

### Permit Placard Replacement

One/Two Family Residences.....	\$ 25.00
Other than One and Two Family Dwellings.....	\$ 50.00

### Private Provider Discount

<u>Plan Review.....</u>	<u>30% of plan review fee</u>
<u>Inspections.....</u>	<u>30% of permit fee</u>

### Recording Fees

<del>Finish Floor Elevation Waivers, Covenants &amp;</del> Easements.....	\$25.00 each plus recording fees with the "Clerk of Court"
<u>Finish Floor Elevation Waiver Request.....</u>	<u>\$100.00 each plus recording</u> <u>fees with the "Clerk of Court"</u>

## **CITY CLERK'S OFFICE**

Certification of Documents .....	\$1.00
Code of Ordinance and Land Development Code Books available .....	<a href="http://www.municode.com">www.municode.com</a> or through Municode call 850-576-3171
Complete Copy Code of Ordinance & Land Development Code Books...	\$287.50 each
Annual Fee Subscription .....	\$110.24 per year
CD/DVD Duplicates .....	\$3.00 each
Building and Site Plan Reproductions (11 x 17)	
Microfilm .....	\$1.00 each
PC Generated .....	\$1.00 each
Diskettes.....	\$1.00 each
Property Search Request .....	<del>Contact Conduits/Net Assets</del> <u>\$30.00 per address/parcel</u> <u>number</u>

## **COMMUNICATIONS & MARKETING**

### **Park Station**

#### **Facility Usage Fee**

Business Hours – Meeting Rooms 101, 102 & amp; 202 with Audio/Visual (Monday thru Friday, 2 hr Minimum)	\$35.00 per hour
After Business Hours – Meeting Rooms 101, 102 & amp; 202 with Audio/Visual (Monday thru Friday, 2 hr Minimum)	\$55.00 per hour
After Business Hours – Main Lobby (4 hour Minimum) ...	\$100.00 per hour
Sales Tax .....	6.5%

Any rental containing obscene material and/or content, as defined by the Supreme Court in Roth v. United States, shall be denied.

### **Media Duplication**

DVD .....	\$3.00 each
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### **ENGINEERING DIVISION**

General and Utility plat sheets (Color) .....	\$2.50 per sheet
(Blueprint).....	\$1.00 per sheet
City-wide maps (Color) .....	\$3.00 per sheet
Engineering Inspector Saturday/Holiday Request .....	Overtime Salary + 15% Administrative Fee
Engineering Division Manual of Minimum Design and Construction Standards .....	\$25.00 plus tax per manual

### **FINANCE DEPARTMENT**

Satisfaction of Liens .....	\$6.00
Color Copies .....	\$ .60 each

### **FIRE DEPARTMENT**

Fire or Rescue reports .....	<b>SEE ALL DEPARTMENTS</b>
Emergency Medical Services (EMS) reports.....	<b>SEE ALL DEPARTMENTS</b>

#### **ACLS Classes**

Initial Provider Class.....	\$120.00
Renewal.....	\$ 75.00

#### **CPR Classes**

Healthcare Provider .....	\$35.00
Heart Saver/AED .....	\$15.00

\*Note: books and materials at current price.

#### **Fire Prevention & Public Education**

Fire Safety Lectures/presentation .....	No Charge
Smoke Alarms/Installations .....	No Charge
Station Visits/Fire Truck Visits .....	No Charge

#### **Requested/Required Equipment and Personnel Cost for Special Events**

##### **Level I**

1,000 – 4,999 attendees .....	\$70.75/hr
Special Rescue and First Aid Tent	
EMS Crew	



**Level II**

5,000 – 9,999 attendees .....	\$120.50/hr
Special Rescue and First Aid Tent	
EMS Crew	
Officer	

**Level III**

Greater than 10,000 attendees .....	\$241.00/hr
Minimum two Special Rescue(s) and First Aid Tent	
Minimum two EMS Crews	
Two Officers	

**ALS Fire Engine**..... \$182.00/hr

Lieutenant  
Firefighter  
Firefighter Paramedic

**Ladder Truck**..... \$231.80/hr

Lieutenant  
Two Firefighters

**Squad**..... \$98.00/hr

Two Firefighters

**Staff Vehicles**..... \$60.50/hr

Firefighter	
Lieutenant.....	\$35.00/hr
Command Officer.....	\$35.00/hr
Inspector .....	\$40.00/hr
Pickup Truck .....	\$19.50/hr

The Fire Department reserves the right to increase these basic levels of service if the event is considered to be a high risk event that may require more medical intervention. An example of this would be a large concert during extreme weather conditions (high heat & humidity). Fees based on 2016 FEMA Schedule of Equipment Rates.

**Fire & Prevention Division Services**

Requested/Required Hydrant Flow .....	\$70.00
Mandated State/County Licensure Fire Inspections	
ALF, Foster Homes, Nursing Homes, etc.....	\$45.00
Mandated Fire Safety/Disaster Plan Review/Approval .....	\$35.00
Commercial Fireworks Displays permit .....	\$140.00*
*Fire Marshal may require additional fire suppression support	
Burn Permits for public/ceremonial use .....	\$35.00*
*Private recreational fires do not require permit.	
Fire Watch as required by fire marshal.....	See personnel/equipment cost

## **LEISURE SERVICES**

### **LIBRARY**

#### **Library Card**

Residents of Pinellas Park and Unincorporated Pinellas .....	No charge
Residents of Other Municipalities Participating in PPLC .....	No charge
Residents of Areas Not Included in PPLC	
(3 months) .....	\$ 25.00
(6 months) .....	\$ 50.00
(12 months) .....	\$100.00
Replacement card.....	\$ 1.00

#### **Overdue Charges for Library Items**

As of October 1, 2021, Pinellas Park and other PPLC libraries no longer charge overdue fines on locally owned standard library materials such as books, DVDs and audiobooks. Specially obtained items and loanable technology tools or equipment are still subject to overdue fines which may vary according to the owning library.

Inter-Library Loan Items.....	\$.25 per day per item (maximum charge \$5.00 per item)
Service Charge for Retrieval of Long Overdue Items .....	\$10.00 per patron, per referral (including Inter-Library Loan Items Collection Fee)
Special Education Sets, Phonics Kits, Book.....	Varies
Club Kits, Technology Tools or Equipment.....	(maximum charge \$10.00 per item)

#### **Lost, Not Returned, or Damaged Library Materials**

Page Replacement.....	\$2.00 ea
Torn Page Repair .....	\$1.00 ea
Bar Codes Replacement.....	\$.50
Book Jacket Replacement (includes Mylar Cover) .....	\$3.00
Cleaning Fee (erasing writing, cleaning food residue, sand, etc.)..	\$3.50 per item
Full Replacement of Library Materials.....	New Retail Price plus \$5.00 processing fee
Hang up Bags for Kits and Puzzles.....	\$.75
Audio-Visual Cases (DVD, Audio, Multimedia, etc.).....	\$5.00 ea
Inter Library Loan Materials.....	\$10.00 service charge plus replacement and processing costs per owning library

## **Services**

“Self-service” copying and computer printing .....	\$ .15 b/w; \$.30 color (ea)
Test Proctoring, up to 3 consecutive hours .....	\$10.00 per test
Bicycle Lock – Daily Rental.....	\$5.00, refundable if returned before closing
Miscellaneous New Retail Items For Sale .....	Posted Prices, Variable

## **PARKS ADMINISTRATION**

### **Facility Rental Usage – Pinellas Park Athletic & Ball Fields\***

Rental Fee .....	\$ 22.50/hour per field
Electrical Charge (lighting).....	\$ 17.27/hour per field
Parks Maintenance Worker .....	\$26.87 hour
Bleacher Rental – General Public .....	\$200.00/day
Bleacher Rental – Non-Profit Organization.....	\$100.00/day

\*All rentals will be charged 6.5% sales tax unless a copy of the sales tax exemption certificate has been submitted at time of application.

It is the responsibility of the user to leave the facility and grounds clean and in good repair; costs of repair, trash removal and extraordinary cleaning and replacements will be borne by the user.

Fees may be waived by the City Manager or his designee for non-profit organizations or events considered of special value or importance to residents.

### **Facility Rental Usage – Pinellas Park Equestrian Center\***

Rental Fee – General Public .....	\$ 100.00/day
Rental Fee – Non-Profit Organizations.....	\$ 50.00/day
Electrical Charge (lighting).....	\$ 17.00/hour
Bleacher Rental – General Public .....	\$200.00/day
Bleacher Rental – Non-Profit Organizations .....	\$100.00/day

\*All rentals will be charged 6.5% sales tax unless a copy of the sales tax exemption certificate has been submitted at time of application.

It is the responsibility of the user to leave the facility and grounds clean and in good repair; costs of repair, trash removal and extraordinary cleaning and replacements will be borne by the user.

Fees may be waived by the City Manager or his designee for non-profit organizations or events considered of special value or importance to residents.

## **RECREATION SERVICES**

### **Recreation Activity Card\***

City Resident*	\$5.00 per year
Largo Resident**	\$5.00 per year
Non-Resident	\$85.00 per year
Non-Resident Children (ages under 17)	\$ 5.00 per year
Non-Resident Senior	\$25.00 per year
Duplicate card	\$ 2.00
City Employees	No Charge
Retired City Employees	No Charge

City Employees considered as residents for purposes of Recreation Activities. Fees include applicable sales tax.

\* Fees include applicable sales tax.

\*\*Residents within the municipal boundaries of the City of Largo are eligible for Resident rates under reciprocal agreement.

### **Program and Activity Fees**

#### **Youth Recreation Program Fees**

Summer Play Camp Registration Broderick	\$58.00 weekly
Summer Play Camp Registration Forbes	\$58.00 weekly
Summer Play Camp Youth Park	\$250.00

#### **Aquatics Activity Fees\***

##### Season Passes

Youth (with Rec Card)	\$45.00
Adult (with Rec Card)	\$60.00
Senior Age 50+ with Rec Card	\$30.00
City Employee and Household Family	No Charge
City Retiree	No Charge

##### Day Passes for Recreation and Lap Swimming

Youth with Rec Card	\$1.50
Adult with Rec Card	\$2.00
Youth Guest of Rec Card Holder	\$2.00
Adult Guest of Rec Card Holder	\$2.50
Non Member – Youth	\$4.00
Non Member – Adult	\$5.00

\*Fees include applicable sales tax.

### **Aquatics Program Fees**

Swim Team: .....	\$50.00
Swim Team: Non Member.....	\$75.00
Special Interest Classes.....	Varies per cost of providing, \$3.00 minimum per session

### **Aquatics Instructional Fees**

Group Swim Lessons (Rec Card Holder) .....	\$26.00
Group Swim Lessons: Non Member.....	\$39.00
Private Swimming Lessons (Rec Card Holder) .....	\$15.00 per session
Private Swimming Lessons (0.5 Hour Session): Non Member .....	\$25.00 per session
Water Safety Instructor Course (Blended Learning) .....	\$50.00
Life Guard Training Course.....	\$50.00
Life Guard Challenge.....	\$50.00

### **Fitness Room Access\***

#### **PWOC Gym (For Employees only)**

City Employee (Must be registered) .....	No Charge
Retired City Employees (Must be registered).....	No Charge

### **Senior Center**

No fee but must have a Recreation Card and be over 50 years of age.

### **Facility Rental Fees\***

#### **Facility Rental Usage – Forbes and Broderick Recreation Centers\***

Multi-Purpose Room.....	\$15.00/hour
Multi-Purpose Room w/kitchen.....	\$20.00/hour
Kitchen Damage Deposit .....	\$50.00
Gymnasium, Forbes Recreation (minimum 2 hours).....	\$35.00/hour
Gymnasium Damage Deposit .....	\$100.00
Staff Charge (if required).....	\$20.00/hour each
Arts & Crafts Room .....	\$15.00/hour

#### **Facility Rental Usage – Senior Recreation Center\***

Main Hall (minimum 2 hours) .....	\$35.00/hour
Main Hall w/kitchen (minimum 2 hours) .....	\$40.00/hour
Kitchen Damage Deposit .....	\$100.00
Senior Fitness Annex (minimum 2 hours).....	\$35.00/hour
Staff Charge (if required).....	\$20.00/hour

### **Facility Rental Usage – Skyview Pool \***

Pavilion Rental.....	\$20.00/2 hr minimum
Plus Day Admission per Guest – Youth .....	\$1.50
Plus Day Admission per Guest – Adult .....	\$2.00
If party guest are to pay on an individual base, then normal prices will resume based on the paying party.	
Main Pool Rental, 0-50 Guests .....	\$125.00/hour
Main Pool Rental, 51-100 Guests .....	\$165.00/hour
Activity Pool Rental, 0-25 Guests .....	\$75.00/hour
Activity Pool Rental, 26-50 Guests .....	\$105.00/hour
Main and Activity Pool Rental, 0-50 Guests .....	\$155.00/hour
Main and Activity Pool Rental, 51-100 Guests .....	\$195.00/hour
Main and Activity Pool Rental, 101-150 Guests .....	\$235.00/hour

### **Youth Park Hockey Rink**

Rental .....	\$22.50 per hour
Electrical Charge.....	\$7.50 per hour

1 - Leagues must provide current COI (Certificate of Insurance and Permit Application to rent the rink for practices and games.

Adults must sign Waiver Form for using the rink.

Parent must sign Waiver Form for anyone under the age of 18 using the rink.

2 - Clinics: Lightning will provide COI and Hold Harmless for our files.

Schedule and pricing to be determined – Flyers and Media to advertise.

Open /rink Time: Pricing and scheduled time to be determined. Hours of operation will be posted.

### **Freedom Lake Community Garden\***

Garden Box Rental.....	\$15.00 per 6-month season
Garden Key Deposit.....	\$25.00

Garden Box rental requires a current Resident or Non-Resident Rec ID Card. Key deposit will be refunded upon return of key and inspection by the City to determine that the garden box has been cleared of vegetation.

### **Pavilion Reservations/Rental Charges**

Half-day for 6 hour period 8:00 am to 1:00 pm.....	\$ 20.00*
Half-day for 6 hour period 2:00 pm to 7:00 pm.....	\$ 20.00*
Full-day 8:00 am to 7:00 pm.....	\$ 40.00*

It is the responsibility of the user to leave the pavilions clean of trash, food waste and debris. Cost of clean-up will be borne by the user.

\*All renters will be charged 6.5% sales tax unless a copy of the sales tax exemption certificate has been submitted at time of application.

It is the responsibility of the user to leave the facility and grounds clean and in good repair; costs of repair, trash removal and extraordinary cleaning, and replacements will be borne by the user.  
Fees may be waived by the City Manager or his designee for non-profit organizations or events considered of special value or importance to residents.

Staff Activity Classes at Broderick, Forbes, the Senior Center and Youth Park, i.e., Football league, Track & Field, Soccer League, etc.: As indicated on Flyers and Social Media.

Any instructional classes being taught at any of the Recreation Centers, the Instructor shall remit fifteen percent (15%) of all monies collected for classes.

### **SPECIAL EVENT VENUES**

#### **England Brothers Park**

Public Event Rental Fee (access available 8:00 am – 11:00 pm) ... \$500.00 per day

#### **Performing Arts Center**

#### **Family Functions & Events**

**Sunday – Thursday** (Access available 8:00 am – 11:00 pm)

4 Hours Continuous Access (short event plus prep and clean-up time)..... \$350.00

8 Hours Continuous Access (4 hour event plus prep/clean-up time).....\$600.00

Additional Prep Access per Hour (same-day, continuous)..... \$100.00

**Friday & Saturday** (Access available 8:00 am – midnight)

4 Hours Continuous Access (short event plus prep and clean-up time)..... \$500.00

8 Hours Continuous Access (4 hour event plus prep/clean-up time)..... \$900.00

Additional Prep Access per Hour (same-day, continuous ..... \$150.00

Pinellas Park residents receive a 15% discount on the rates listed above.

#### **Rental Rates for Organizations and Public Events** (Access available 8:00 am – 11:00 pm)

6 Hours Continuous Access (includes set-up and clean-up time)..... \$500.00

10 Hours Continuous Access (includes set-up and clean-up time)... \$900.00

15 Hours Continuous Access (includes set-up and clean-up time)... \$1,200.00

#### **Additional Event Venue Fees**

##### **Additional Fees, as applicable to event and venue**

Application fee (non-refundable)..... \$25.00 per event

Electrical Access Charge (England Bros.)..... \$15.00 per hour

Electrician Services (City electrician) ..... \$85.42 per hour/min. 3 hours

EMS Services (England Bros. – based on projected attendance)... As listed in Fire Dept. Fees

Event Attendant (City staff overseeing venue during event) .....	\$25.00 per employee/hour
Facility Maintenance Labor (special preparations).....	\$85.42 per hour/min. 3 hours
Grounds/Trash Crew (England Bros.) (City Parks Staff) .....	\$43.00 per employee/hour
Parking Space Striping (England Bros.) .....	Per vendor must be preapproved
Police Services (based on attendance and alcohol).....	Determined by PPPD Contract
Restroom Janitorial/Porter fee .....	\$25.00 per employee/hour
Security Deposit – England Brothers Park .....	\$300.00
Security Deposit – Performing Arts Center .....	\$500.00
Table & Chair Service (Performing Arts Center .....	\$450.00 per event (no changes)
Ticket/Merchandise Share of Commercial Events .....	Subject to a percentage of gross revenue as negotiated by the City Manager
Florida Sales Tax (waived with proof of tax exempt status).....	6.5%

### **Additional Provisions, Event Venues**

The application fee must be received with the application to begin processing. Applications are considered on a first-come, first-served basis, so prospective renters are encouraged to submit both as soon as possible. Applications for any event containing obscene material and/or content, as defined by the Supreme Court in Roth v. United States, shall be denied.

In order to promote a varied bill of fare to the citizens of Pinellas Park, applications for productions/performances/events which are substantially similar to a previously approved application, must be separated in time by a minimum of 180 days between the previously approved production/performance/event and the date of the production/performance/event in the pending application.

A down payment of 50% of total estimated fees will be due to confirm the rental agreement. The remaining balance is due ten (10) business days before an event.

Security/damage deposit will be refunded upon inspection by the City and determination that no apparent damage has taken place to the City facility or grounds. If damage is detected, the City will retain such portion of the security deposit as is necessary to restore the facility to its condition prior to the event. The remainder of the deposit, if any, will be returned along with an itemized list of damages and costs, including personnel costs. The security/damage deposit or any portion thereof refunded by the City shall not constitute a waiver of any of the City's legal or equitable rights.

Rental fees may be discounted by the City Manager or his/her designee for non-profit organizations.

### **NEIGHBORHOOD SERVICES DIVISION**

Annual Registration Fee (Foreclosures) .....	\$200.00 each property
Emergency Nuisance Abatement Administrative Fee .....	\$100.00
Lien Appeal Application.....	\$100.00
Lot Cleaning Administrative Fee/ Public Nuisance Lien Admin Fee .....	\$100.00



### **PLANNING & DEVELOPMENT SERVICES DIVISION**

Comprehensive Plan (Hard Copy) .....	See All Departments
Comprehensive Plan Supporting Documents (Hard Copy) .....	See All Departments
Maps (8.5" x 11" or smaller - Color) .....	\$ .60 each
Maps (8.5" x 11" - Color) .....	\$1.00 each
Maps (11" x 17" or larger - Color) .....	\$3.00 each
Miscellaneous Copies .....	<b>SEE ALL DEPARTMENTS</b>
Use of City-Owned Utility Poles (attachment of wireless infrastructure) ..	\$150.00 per pole per year

### **POLICE DEPARTMENT**

Accident and Offense Reports .....	<b>SEE ALL DEPARTMENTS</b>
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#### **Record Checks**

Service Counter - in person .....	No charge
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### **PURCHASING DEPARTMENT**

Contract Specification Documents .....	Varies as to project
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### **UTILITY BILLING**

Fire Hydrant/Construction Meter Deposit .....	\$250.00
Fire Hydrant/Construction Meter Connection .....	\$25.00
Fire Hydrant/Construction Meter Relocation Fee .....	\$25.00
Lock replacement .....	\$100.00
Curb stop turn off .....	\$22.60
Main line cap .....	\$45.00
Pool fill reads .....	\$4.00
Returned check .....	\$15.00

City of

# PINELLAS PARK

5141 78TH AVE. • P.O. BOX 1100  
PINELLAS PARK, FL 33780-1100



# FLORIDA

PHONE • (727) 369-0700  
FAX • (727) 544-7448

**Please Respond To:**

City Attorney's Office  
Lauren C. Rubenstein  
James W. Denhardt  
2700 First Avenue North  
St. Petersburg, Florida 33713  
(727) 327-3400 - Telephone  
(727) 323-0888 - Facsimile

January 25, 2023

Ms. Jennifer Carfagno  
Senior Office Specialist  
City of Pinellas Park  
P. O. Box 1100  
Pinellas Park, Florida 33780-1100

**RE: City Document #23-012**  
**Resolution Amending Administrative Fee Schedule**

Dear Ms. Carfagno:

Our office has received and reviewed the above-mentioned Resolution Amending the Administrative Fee Schedule. Please correct the first paragraph of the Resolution to read, "BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL . . . ." rather than, "BE IT ORDAINED . . . ."

Once the above-mentioned change has been made, our office would approve of the Resolution as to form and correctness.

Very truly yours,

Lauren C. Rubenstein  
City Attorney

cc: Bart Diebold, City Manager  
Diane M. Corna, MMC, City Clerk  
Chief Michael Haworth, Asst. City Manager

LCR/pl

23-012.01252023.LJC.Resolution Amend Admin Fee Sched.wpd



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