



CITY HALL - P.O.Box 1100
PINELLAS PARK, FL 33780-1100

Please Respond To:

City Attorney's Office
Lauren C. Rubenstein
James W. Denhardt
2700 First Avenue North
St. Petersburg, Florida 33713
(727) 327-3400 - Telephone
(727) 323-0888 - Facsimile

March 21, 2024

Mr. Doug Sexton
Purchasing Coordinator
City of Pinellas Park
P. O. Box 1100
Pinellas Park, Florida 33780-1100

RE: City Document #24-051
Task Order 03.2024 - 70th Street Traffic Study

Dear Mr. Sexton:

Our office has received and reviewed the above-mentioned Task Order for the 70th Street Traffic Study between the City of Pinellas Park and Kisinger Campo & Associates. Our office would approve of the proposed Task Order as to form and correctness.

Very truly yours,

Lauren C. Rubenstein
City Attorney

cc: Bart Diebold, City Manager
Jennifer Carfagno, MMC, City Clerk
Dan Hubbard, Asst. City Manager
Rosanna Hany, Purchasing Director
Amanda Ergler, Project Manager, Transportation & Stormwater

LCR/mks
24-051.03212024.LDS.TO03.2024 KCA70thStTrafficStudy.wpd

MASTER CONTRACT – RFP 18/012

TASK ORDER – 03.2024

70TH STREET TRAFFIC STUDY

This Task Order is made this the _ day of _____ 2024, by and between City of Pinellas Park “City” and Kisinger Campo & Associates “Consultant” pursuant to the terms and conditions set forth in Master Contract 18/012, Agreement, with an effective date of 31 May 2019, which is incorporated into this Task Order by reference.

Compensation to be paid to Consultant for the performance of the services under this Task Order is set forth in Exhibit A, attached hereto and incorporated herein.

City’s Task Order Number, 03.2024, shall be referenced on each invoice submitted by Consultant to City under this Task Order.

The Services to be performed by Consultant under this Task Order are as follows:

- a) See Exhibit B.

The Project Schedule is as follows:

- a) See Exhibit B.

Total Cost: Forty-Four Thousand Two Hundred Sixty-Four Dollars and Zero Cents (\$44,264.00)

EXHIBIT A

Fee Sheet - Prime

ESTIMATE OF WORK EFFORT AND COST - PRIME CONSULTANT

Name of Project: 70th Ave Traaffic Study
City: City of Pinellas Park

Consult. Name: Kisinger Campo & Associates
Consult. No.
Date:
Estimator: Fathy Abdalla, PE, PTOE

Staff Classification	Total Staff Hours From "SH Summary - Firm"	Project Manager	Chief Engineer	Senior Engineer	Project Engineer	Engineer	Engineer Intern	Designer	Staff Classification 8	Staff Classification 9	Staff Classification 10	Staff Classification 11	Staff Classification 12	SH By Activity	Salary Cost By Activity	Average Rate Per Task
		\$199.00	\$258.00	\$253.00	\$188.00	\$134.00	\$109.00	\$115.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	SH By Activity	Salary Cost By Activity	Average Rate Per Task
Project Description and Objectives	18	14	2	2	0	0	0	0	0	0	0	0	0			
Signing and Pavement Markings Plans	214	32	21	54	32	32	21	21	0	0	0	0	0	213	\$40,456	\$189.93
Total Staff Hours	232	46	23	56	32	32	21	21	0	0	0	0	0	231		
Total Staff Cost		\$9,154.00	\$5,934.00	\$14,168.00	\$6,016.00	\$4,288.00	\$2,289.00	\$2,415.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$44,264.00	\$191.62

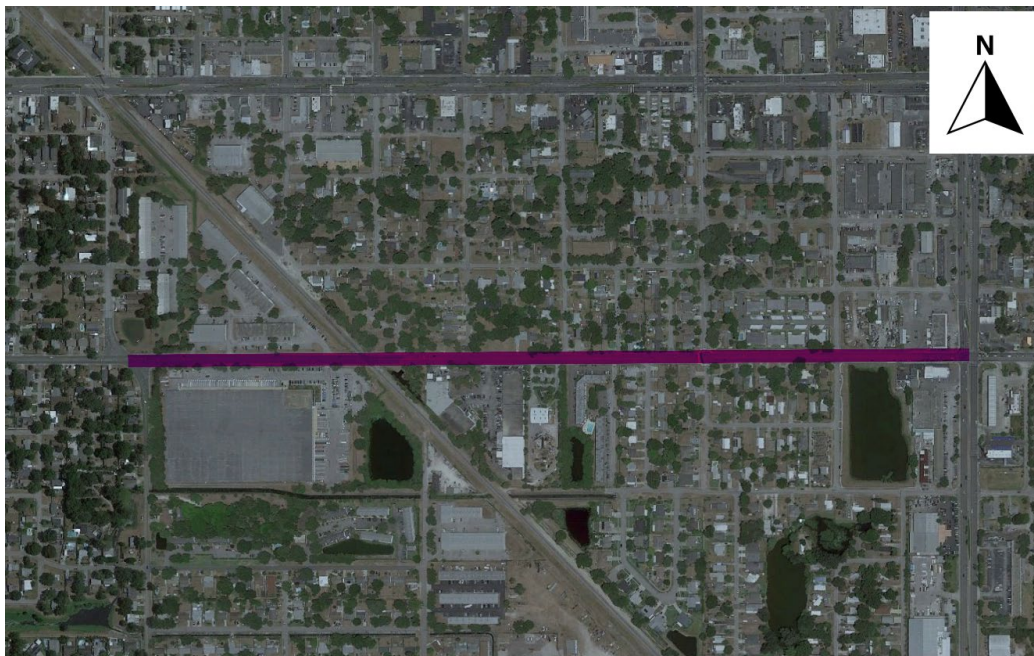
Check =		\$44,264.00
SALARY RELATED COSTS:		\$44,264.00
OVERHEAD:	0.00%	\$0.00
OPERATING MARGIN:	0.00%	\$0.00
FCCM (Facilities Capital Cost Mon	0.00%	\$0.00
EXPENSES:	0.00%	\$0.00
SALARY RELATED SUBTOTAL:		\$44,264.00
Survey (Field - if by Pri	0.00 4-man crew \$ - / day	\$0.00
SUBTOTAL - PRIME		\$44,264.00
Subconsults Sub 3		\$0.00
SUBTOTAL ESTIMATED FEE:		\$44,264.00
Optional Services		\$0.00
GRAND TOTAL ESTIMATED FEE:		\$44,264.00

EXHIBIT B

70th Street Traffic Study



Scope of Services



Prepared By:
Kisinger Campo & Associates
201 N. Franklin St., Suite 400
Tampa, FL 33602



July 2023

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Introduction and Study Limits

The purpose of this Scope of Services is to detail the required study tasks for The CONSULTANT to complete for 70th Avenue traffic study. The project limits along 70th Avenue extends from 49th St to 58th Street. 70th Avenue is a four-lane undivided local roadway. The total length is approximately 0.76 miles. The objective of this study is to analyze traffic capacity and the typical section of the roadway for the possibility of reducing number of lanes to one lane per direction. The CONSULTANT also shall provide three Typical Sections Alternatives of the existing roadway for different options to accommodate bike lanes. The signing and pavement markings design will be updated for bike lanes consideration.

The CONSULTANT will collect engineering field observations and traffic counts, project traffic volumes to the Design Year 2045, conduct intersection traffic capacity analysis, conduct safety analysis, and present required turn lane needs at intersections. The study limits includes two signalized intersections at 58th Street and 49th Street. The project includes mid-block crossing at 52nd street. A railroad crossing is included in the limits of this project.

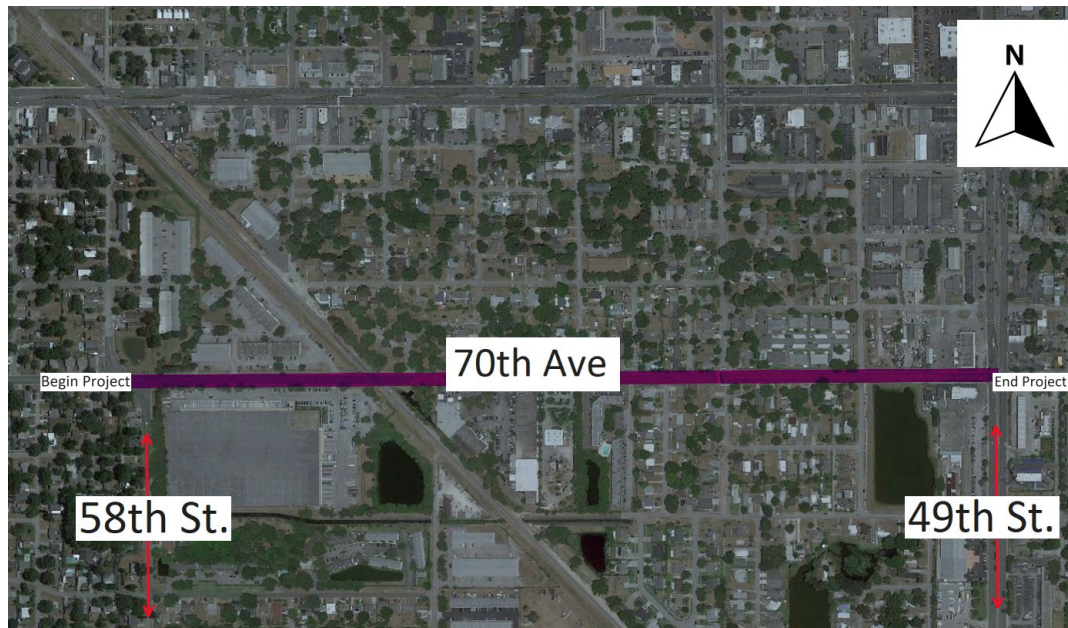


Figure 1. Limits of the Study

Scope of Services:

1. Data Collection and Analysis

Following the procedure in Chapter 4 of the FDOT Manual on Uniform Traffic Studies (MUTS), the CONSULTANT shall collect 24-hour traffic machine counts with bi-directional volumes, at 15-minute increments with hourly totals, at the approaches of the following intersections:

- 70th Avenue at 58th Street
- 70th Avenue at 49th Street

The traffic counters will be set-up for a period of at least 24 hours during a typical weekday (Tuesday to Thursday), which will be adjusted according to reported FDOT seasonal adjustment and axle correction factors.

The consultant shall collect 4-hour manual turning movement counts, at 15-minute increments with hourly totals at the following intersections:

- 70th Avenue at 58th Street
- 70th Avenue at 49th Street

The counts will be taken during the peak hours (a.m. peak, p.m. peak) of a typical weekday (Tuesday to Thursday) having fair weather. Manual turning movements for heavy vehicles shall be counted separately. Pedestrians and Bicycles crossing at the intersection will be counted during the same time periods as the turning movement counts.

Data collected in the field will be listed in a table format and a summary table of the collected counts will be completed and prepared as part of this task. The summary of the field data and tables will be included as an appendix of the traffic study.

2. Traffic Demand Projection

70th Avenue serves commercial and retail properties as well as multiple residential communities including “The White Lake Apartments” and the “Park East Condos”. The CONSULTANT shall forecast future traffic demand on the existing roads in the study area. Tampa Bay Regional Planning Model (TBRPM) will be utilized to project future traffic volumes.

3. Transportation Safety

The CONSULTANT shall examine the intersections to achieve the safest and most desirable intersection alternative. The consultant shall also examine multiple multi-modal cross-sections in the study area to provide a Complete Streets roadway that serves all modes of traffic.

4. Typical Sections

The CONSULTANT shall propose three typical sections for review by the City with different configurations of one and two vehicular lane(s) along with a bicycle lane per direction. The typical sections may feature different variations of bike lanes and shared lanes for both directions of travel.

5. Signing and Pavement Markings Plans

Upon selection of a typical striping section by the City, The CONSULTANT will prepare and deliver signing and pavement markings plans in accordance with the latest FDOT criteria.

6. Schedule

The traffic engineering study will be completed within four months of the contract start date. Draft Traffic Study Report along with three typical section alternatives will be submitted to the City within three months of the contract start date. Upon selection of a typical striping section by the City, The CONSULTANT will prepare and deliver signing and pavement markings plans in accordance with the latest FDOT criteria and submit the Final Traffic Study Report to the City within four months of the contract start date.

7. Compensation

Compensation for the above services shall be a lump sum amount of \$44,264.00.

We are looking forward to working with the City of Pinellas Park to perform this Traffic Engineering Study, and trust you find this proposal responsive to your needs. Please do not hesitate to contact me should you have any questions or need additional information.

Sincerely,

Fathy Abdalla, Ph.D., P.E., PTOE (KCA)

Traffic Engineering and Planning Department Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. 140 Fountain Parkway N Suite 600 St. Petersburg FL 33716	CONTACT NAME: Vicky Van Wormer PHONE (A/C, No, Ext): (727) 461-6044 FAX (A/C, No): (727) 442-7695 E-MAIL ADDRESS: Vicky.VanWormer@bbrown.com																					
INSURED Kisinger Campo & Associates, Corp. KCCS, Inc., DBA: Campo & 201 N Franklin St, Suite 400 Tampa FL 33602	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>The Charter Oak Fire Insurance Company</td><td>25615</td></tr><tr><td>INSURER B:</td><td>The Travelers Indemnity Company of America</td><td>25666</td></tr><tr><td>INSURER C:</td><td>Travelers Casualty and Surety Company</td><td>19038</td></tr><tr><td>INSURER D:</td><td>Admiral Insurance Company</td><td>24856</td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	The Charter Oak Fire Insurance Company	25615	INSURER B:	The Travelers Indemnity Company of America	25666	INSURER C:	Travelers Casualty and Surety Company	19038	INSURER D:	Admiral Insurance Company	24856	INSURER E:			INSURER F:		
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INSURER E:																						
INSURER F:																						

COVERAGES **CERTIFICATE NUMBER:** 23-24 Cert **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			P-630-8254A604-COF-23	10/01/2023	10/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			810-5N338364-23-43-G	10/01/2023	10/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB-007J070308	10/03/2023	10/03/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Professional Liability - Architects & Engineers			EO000027205-09	10/01/2023	10/01/2024	Per Claim 1,000,000 Aggregate 1,000,000 Deductible 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

[Job #: 1201928.04 Job Type:]
City of Pinellas Park is named as an additional insured (owner) as respects To the Task Order 03/2024 - 70th Street Traffic Study
(KCA Contract #1201928.04)

CERTIFICATE HOLDER**CANCELLATION**

City of Pinellas Park attn: Human Resources Department 5141 78th Ave. N Pinellas Park FL 33781	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Additional Named Insureds

Other Named Insureds

Campo & Associates, PLLC

Doing Business As

Campo & Associates LLC

Campo & Associates, PLLC

KCCS, Inc.

ADDITIONAL COVERAGES

Ref #	Description Employee Benefits AGG	Coverage Code	Form No.	Edition Date
Limit 1 2,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Rental Reimbursement	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description PIP-Basic	Coverage Code PIP	Form No.	Edition Date
Limit 1 Statutory	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Medical payments	Coverage Code MEDPM	Form No.	Edition Date
Limit 1 5,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Underinsured motorist combined single limit	Coverage Code UNCSL	Form No.	Edition Date
Limit 1 1,000,000	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Experience Mod Factor 1	Coverage Code EXP01	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description Increased employer's liability	Coverage Code INEL	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				
Ref #	Description	Coverage Code	Form No.	Edition Date
Limit 1	Limit 2	Limit 3	Deductible Amount	Deductible Type
Premium				

**SWORN STATEMENT ON PUBLIC ENTITY CRIMES
PURSUANT TO FLORIDA STATUTES SECTION 287.133(3)(a)**

This form must be signed in the presence of a Notary Public or other officer authorized to administer oaths:

1. This sworn statement is submitted to the City of Pinellas Park

by Guillermo Madriz, P.E. / Vice-President
(print individual's name and title)

for Kisinger Campo & Associates, Corp.
(print name of entity submitted sworn statement)

whose business address is:

201 N. Franklin Street, Suite 400 - Tampa, Florida 33602

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-1677145

(If the entity has not FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contract for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement (indicate which statement applies)

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



Signature

STATE OF Florida

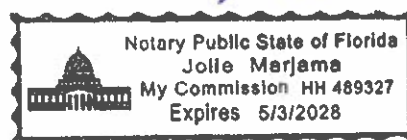
COUNTY OF Hillsborough

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online

notarization, this 11th day of April 2024, by Jolie MARJAMA
(Name of person acknowledging)

Who is personally known to me or who has produced _____
(Type of Identification)
as identification.

NOTARY PUBLIC 



(NOTARY SEAL)

MY COMMISSION EXPIRES 5/3/28

IN WITNESS WHEREOF, the parties hereto have caused this Task Order 03.2024 to be executed as of the day and year first above written, in five (5) counterparts, each of which shall for all purposes be deemed an original.

Kisinger Campo & Associates

By 
Signature of Authorized Officer

Guillermo Madriz, P.E. (Vice-President)

Type or Print Signature

ATTEST:


Contractor's Attestor

Ronald Gott (Senior Vice President / CFO)

Type or Print Signature

City of Pinellas Park
Pinellas County, Florida

By _____
Sandra L. Bradbury, Mayor

ATTEST:

By _____
Jennifer R. Carfagno, City Clerk, MMC

Approved as to form and correctness:

City Attorney
City of Pinellas Park



Corporate Seal

City Council Approved