

RESOLUTION NO. 24-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA, APPROVING THE SUBMISSION OF THE 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AUTHORIZING THE MAYOR TO CONTRACT FOR THE ANNUAL ALLOCATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pinellas Park (City) as an entitlement community receives Community Development Block Grant (CDBG) funds through the United States Department of Housing and Urban Development (HUD) to implement activities that benefit low- to moderate-income residents; and

WHEREAS, pursuant to 24 CFR 91.15(a)(1) the City is required to submit a CDBG Annual Action Plan to HUD at least forty-five days before the start of its program year; and

WHEREAS, the City's Community Development Department has prepared the 2024-2025 CDBG Annual Action Plan utilizing the community development activities, objectives, and budget for the use of CDBG funds in the amount of \$375,635; and

WHEREAS, in accordance with 24 CFR §91.105 the City published the Notice of the CDBG Annual Action Plan in the Tampa Bay Times on June 5, 2024 to begin the local thirty (30) day public comment period.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA, AS FOLLOWS:

SECTION ONE: That the Mayor and City Council of the City of Pinellas Park, Florida, approve the 2024-2025 CDBG Annual Action Plan, attached hereto and incorporated herein as Exhibit A.

SECTION TWO: That the Mayor, as the official representative of the City, is hereby authorized to sign the Application for

Federal Assistance and submit the 2024-2025 CDBG Annual Action Plan.

SECTION THREE: That the Mayor, as the official representative of the City, is hereby authorized to contract with HUD for the implementation of the activities included within the 2024-2025 CDBG Annual Action Plan.

SECTION FOUR: That this Resolution shall be in full force and effect immediately after its adoption and approval in the manner provided by law.

PUBLISHED THIS _____ DAY OF _____, 2024.

FIRST READING THIS _____ DAY OF _____, 2024.

PUBLIC HEARING THIS _____ DAY OF _____, 2024.

ADOPTED THIS _____ DAY OF _____, 2024.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED THIS _____ DAY OF _____, 2024.

Sandra L. Bradbury
MAYOR

ATTEST:

Jennifer R. Carfagno, MMC
CITY CLERK



2024 Annual Action Plan



*City of Pinellas Park
Community Development Department
6051 78th Avenue N.
Pinellas Park, FL 33781
727.369.5619*



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

As an entitlement jurisdiction, the City of Pinellas Park (City) receives an annual grant allocation from the United States Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program. The Fiscal Year (FY) 2023-2027 Consolidated Plan is the five-year planning document required by HUD that develops goals and priorities based on the community's needs. The Action Plan is the annual planning document that represents the programmatic course to be followed in FY 2024-2025 by the City for utilization of CDBG funds. It is designed to address the needs of the community as identified in the goals and objectives of the Consolidated Plan.

This Action Plan was developed over the past several months through community input and guidance from the goals outlined in the five-year Consolidated Plan. During the FY 2024-2025, the City of Pinellas Park will work toward addressing priorities related to public facility improvements (Harmony Heights Safety and Mobility project) and planning and administration.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Each year, the City of Pinellas Park establishes priorities and goals that will determine the allocation of funding. The Program Year (PY) 2024 CDBG Annual Action Plan's priorities are as follows:

Goal 1 Public Infrastructure and Facilities

- Priority 1.1: The City of Pinellas Park proposes to invest in improvements to public facilities and infrastructure that will primarily benefit low- and moderate-income persons.
- Priority 1.2: The City of Pinellas Park plans to address insufficient infrastructure and facilities predominately in the neighborhood within Census Tract 249.02, Block Group 4, a low- and moderate-income area, specifically improving streets, sidewalks and ADA ramps to ensure accessibility for limited mobility persons.

The neighborhood identified to be in need of improvements is located in a low-moderate-income census block, with housing sixty years old or older, and lacking safe mobility features that include cracked or uneven sidewalks, missing sections of sidewalks, and in need of ADA ramps. The improvements include

sidewalk construction and ADA accessibility ramps to be installed. These improvements will allow for more easily accessibility to local parks, schools, food and retail shopping, restaurants and pharmacies.

Goal 2 Planning and Administration

- Priority 2.1: Federal funds will be used by the City to comply with the planning, administrative, and reporting requirements associated with HUD grants.
- Priority 2.2: This goal will also support the City's actions to affirmatively further fair housing.

Based on citizen participation and through research, the City has identified public facilities and infrastructure improvements and planning and administration as priority areas of need. To achieve these objectives the City will invest in improvements to public facilities and infrastructure that will primarily benefit low- and moderate-income persons. In the Program Year 2024, the City will focus on implementing and improving the sidewalks in the designated areas.



Orchid Lake Neighborhood Tot Lot

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City chooses projects and activities based on the priority areas of the Consolidated Plan. The core programs of the CDBG program each year include public facility and infrastructure improvements and planning and administration.

In the past, public infrastructure improvements have included streets, sidewalks and park expansions to promote the use of City parks. These improvements began in 2018 with the Fairlawn Park Safety and Mobility Project that included sidewalk widening and ADA accessible ramps to allow residents to better utilize the public facility. In 2019, the Orchid Lake neighborhood was without a playground. The City leveraged CRA funds, County funds from the Recycling Grants Program, and CDBG funding to update sidewalks and install a tot lot for the community.



Fairlawn Park Safety and Mobility

Annual Action Plan
2024

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Pinellas Park's Citizen Participation Plan incorporates the goals, policies, and implementation strategies that the City undertakes to encourage and ensure adequate citizen participation in the development of the Consolidated Plan, the Annual Action Plan, any substantial amendments, and required performance reports.

The Pinellas Park Citizen Participation Plan (CPP) requires that: public meetings be held to obtain citizen comments, a public period of not less than thirty (30) days is allowed for citizen comment, and timely responses to citizen inquiries are provided. No less than thirty (30) days prior to the adoption of a Consolidated/Action Plan, information will be made available to citizens, public agencies, and other interested parties. This information must include the amount of expected assistance to be received, the range of activities that may be undertaken, the proposed benefit to extremely low- and low-income persons, and the plan to minimize the displacement of persons and provide assistance to any persons displaced. The CPP provides a means of involving the citizens of Pinellas Park in an advisory capacity in all phases of HUD programs.

The amended CPP was approved by the adoption of Resolution 22-28 on November 10, 2022. The CPP guides the public process for developing the Consolidated Plan. The City's Community Development Department is responsible for the preparation and implementation of the Consolidated Plan and specific goals identified in the Annual Action Plan.

The Plan was developed in consultation with a wide range of public and private entities, including governmental and non-profit organizations that are knowledgeable regarding the needs of the low- and moderate-income residents of Pinellas Park.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received and therefore this is inapplicable.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were received and therefore this is inapplicable.

7. Summary

In developing the PY 2024 Action Plan, City of Pinellas Park staff met with the public, other local jurisdictions, held inter-departmental meetings, conducted research, and participated in community needs meetings throughout Pinellas County. The information gathered is referenced throughout this document.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PINELLAS PARK	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Pinellas Park serves as the lead agency responsible for the oversight and administration of the CDBG program. The City's Community Development Department has in place a Community Services functional area which oversees the implementation of CDBG programs and activities. Pinellas Park's mission is to *provide policy decisions that will facilitate superior, yet cost-effective municipal service and promote the highest quality of life for those who work and live in the community*. The Community Development Department has as its mission to *ensure the highest quality of life for current residents and future generations by providing for sustainable growth and development, enhancing economic growth vitality, and protecting vulnerable cultural and natural resources*. Together, the Community Development Department and the City as a whole, are committed to high standards of customer service in the administration and delivery of programs that are collaborative, innovative, and sustainable.

Consolidated Plan Public Contact Information

Public Contact information for the Consolidated Plan:

Tammy Hillier, Community Services Manager, City of Pinellas Park, 6051 78th Avenue, North, Pinellas Park, Florida, 33781. Telephone: 727.369.5614. Email: thillier@pinellas-park.com or Rebecca Stephenson, Grants Coordinator, City of Pinellas Park, 6051 78th Avenue, North Pinellas Park, Florida, 33781. Telephone: 727.369.5619. Email: rstephenson@pinellas-park.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Community Development and Housing staff from Pinellas County and Pinellas Park participate in the countywide housing strategy task force, Safe Harbor Task force, the CDBG jurisdictional meetings, and Homeless Outreach Task Forces. These collaborations work to develop strategies for combatting housing and homeless issues, improving health equity, and address community development needs.

Pinellas Park's PY 2024 Action Plan was prepared with participation by nonprofit organizations, community residents, and other governmental entities. An advertised public meeting was held on February 13, 2024 to report the City's past performance utilizing CDBG funding and to provide citizens and opportunity to discuss community development needs. A second public hearing was held on July 11, 2024, with interested parties invited to comment once again. During the thirty (30) day comment period (June 5, 2024 - July 5, 2024), residents were invited to submit written comments to the Community Services Team of the Pinellas Park Community Development Department.

Pinellas Park participated in regular jurisdictional meetings to discuss community development needs. Participating agencies included Pinellas County, the Cities of St. Petersburg, Clearwater, and Largo; Pinellas County Sheriff's Office, Pinellas Park's Police, Fire, Emergency Management, and other departments, Homeless Leadership Alliance, Juvenile Welfare Board, 211, Directions for Living, and several non-profit service providers.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Pinellas Park is a member in good standing with the Tampa Bay Fair Housing Consortium, the Florida Housing Coalition, the Florida Community Development Association, and the National Community Development Association. Elected officials and Community Development staff sit on the Homeless Leadership Alliance Funder's and Provider's Councils.

Pinellas Park was a partnering agency in the Tampa Bay Regional Planning Council's Housing Resiliency Assessment and Community Development staff sit on the Pinellas County Housing Compact Task Force. The City also is an active member on the Funders Council of the Homeless Leadership Alliance and regularly attends meetings to discuss the needs regarding CDBG funding and homeless leadership.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The CoC under the umbrella of the Pinellas County Homeless Leadership Alliance (HLA) is responsible for the administration and operation of the Homeless Management Information System (HMIS). The City of Pinellas Park and outreach staff of the Pinellas Park Police Department coordinate with CoC to provide referrals for populations noted above that may contact our offices for assistance. With CDBG funding being limited, Pinellas Park allocates funding from its general fund to the CoC and local homeless shelters - Safe Harbor and Pinellas Hope. Funding is used to address the priority needs identified in its Consolidated Plan which would have the greatest impact on the community.

The CoC has system performance measures in place. Client data on recipients from Pinellas Park is entered into the Tampa Bay Information Network (TBIN). It is the official HMIS system of record for Pinellas County. TBIN is a locally administered, electronic case management system that stores longitudinal client-level data about men, women, and children who have accessed homeless and other basic needs social service programs throughout the County. The system is responsible for annual system-level accountability reports showing the progress to end homelessness such as the Annual Homeless Assessment Report (a report on the use of homeless housing), the Point-in-time Count Report (a report on the one-day count of clients living in shelters and on the street) and the Housing Inventory Chart (a report on the availability of homeless dedicated housing beds and units).

Policies and procedures are consistently reviewed for necessary updates. Agencies that are awarded Emergency Solutions Grants (ESG) funds are required to enter client data into HMIS in accordance with HUD guidelines. HMIS reports are used to track/report on ESG performance. Pinellas Park does not receive ESG funding directly; rather, residents of the City receive assistance through Pinellas County's ESG.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Pinellas Park is within the jurisdiction of the Pinellas County Homeless Leadership Alliance (HLA) which serves as the lead agency for the Continuum of Care (CoC) which serves jurisdictions and unincorporated areas of Pinellas County. The CoC is the principal planning organization in the areas efforts to address homelessness.

To determine the needs of homeless persons within its jurisdiction, City elected officials and staff provide input at HLA meetings and schedule one-on-one time with HLA and CoC staff as needed to address homeless needs throughout Pinellas Park. Pinellas Park, through its Community Policing

Outreach Team, participates in the CoC's annual Point-in-Time surveys to determine the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans, unaccompanied youth, and persons at risk of homelessness. Pinellas Park, through its Community Policing Division, works closely with the HLB, attends general meetings of the Alliance, participates in the Provider's Council and provides staff support for the Point-in-Time Count. The City will continue to participate in the CoC to ensure that the homeless strategies are within the Consolidated Plan are consistent with the overall strategies of the Continuum.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Largo
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Largo participates in regular CDBG jurisdictional meetings to discuss community development, housing, and homelessness needs. Currently, the City of Largo is serving as the lead agency to develop a mainstreamed reporting system. This system will provide all providers (sub contractors) with a template for public service applications and reporting.
2	Agency/Group/Organization	CLEARWATER
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Clearwater participates in regular CDBG jurisdictional meetings to discuss community development, housing, and homelessness needs.
3	Agency/Group/Organization	ST PETERSBURG NEIGHBORHOOD HOUSING SERVICES
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	St. Petersburg participates in regular jurisdictional meetings to discuss community development, housing, and homelessness needs.
4	Agency/Group/Organization	Juvenile Welfare Board of Pinellas County
	Agency/Group/Organization Type	Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff of the Juvenile Welfare Board participate in regular CDBG meetings of local jurisdictions to provide input and strategize about trends in homelessness for families with children.
5	Agency/Group/Organization	FL-502 Pinellas County Homeless Leadership Board
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff of the Homeless Leadership Alliance participate along with Pinellas Park on the CDBG jurisdictional meetings, Safe Harbor Task Force meetings, Pinellas Park staff and elected officials attend regular meetings of the Homeless Leadership Alliance.
6	Agency/Group/Organization	HABITAT FOR HUMANITY OF PINELLAS COUNTY, INC.
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Affordable Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pinellas Park and Habitat for Humanity are partnered to build 75 new homes within the City limits.
7	Agency/Group/Organization	Spectrum
	Agency/Group/Organization Type	Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide
	What section of the Plan was addressed by Consultation?	Broadband/Internet Accessibility
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pinellas Park in partnership with local CDBG entitlement jurisdictions is working with Spectrum and WOW to bridge the broadband/internet divide. Pinellas Park is researching possible funding sources to provide Wi-Fi spots at some of our outdoor public facilities.

8	Agency/Group/Organization	CITY OF PINELLAS PARK
	Agency/Group/Organization Type	Services-homeless Grantee Department
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Housing Hazard Mitigation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Community Services Team (CST) is responsible for the daily operations and implementation of Pinellas Park's CDBG programs. CST works with the City's Street Outreach Team at the Police Department to strategize programming for chronically homeless and homeless families. We sit on the Pinellas County Sheriff's Pinellas Safe Harbor Task Force. CST works closely with the City's ED team by implementing Facade Improvement Programs for businesses located in the CRA. CST meets regularly with inter-departments to identify and move forward with eligible projects throughout Pinellas Park. The Pinellas Park Police Department employs a full time homeless street outreach officer who partners with countywide homeless service providers.
9	Agency/Group/Organization	Housing Finance Authority of Pinellas County
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Finance Authority of Pinellas County participates in CDBG jurisdictional meetings to discuss public housing needs throughout the county.
10	Agency/Group/Organization	PINELLAS COUNTY
	Agency/Group/Organization Type	Housing PHA Other government - County
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Development and Housing staff from Pinellas County and Pinellas Park participate in the countywide housing strategy task force, Safe Harbor Taskforce, the CDBG jurisdictional meetings, and Homeless Outreach Task Forces. These collaborations work to develop strategies for combatting housing and homeless issues, improving health equity, and address community development needs.
11	Agency/Group/Organization	Directions for Living
	Agency/Group/Organization Type	Services-homeless Neighborhood Organization

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Directions for Living is an outreach, homeless service providing organization that attend regular Funders Council meetings with the City of Pinellas Park and other jurisdictions where homeless prevention strategies are discussed. The collaboration between Directions for Living and the City of Pinellas Park anticipate a positive change in the homeless community.
12	Agency/Group/Organization	Pinellas County Sheriff's Office
	Agency/Group/Organization Type	Services-homeless Services - Victims Other government - County
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff of Pinellas Park participated in a strategic planning meeting hosted by the Pinellas County Sheriff's Office. Points of discussion included the need for expansion at the Safe Harbor Shelter, need for increased funding, staffing, and volunteers.
13	Agency/Group/Organization	Forward Pinellas
	Agency/Group/Organization Type	Housing Planning organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Pinellas Park staff were instrumental in the development of the Advantage Pinellas Housing Compact. Pinellas County and several of its jurisdictions signed the Compact in 2022. Currently, the Housing tactical Team meets regularly to discuss strategies for implementing the Compact.

Identify any Agency Types not consulted and provide rationale for not consulting

During PY 2024, City staff will work to coordinate with the community policing unit to conduct presentations to Neighborhood Watch groups.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Pinellas County Homeless Leadership Alliance	Promote a countywide goal to the commitment of ending homelessness. Promote access to and effective use of mainstream benefits. Optimize self-sufficiency among individuals and families experiencing homelessness.
10 Year Plan to End Homelessness	Pinellas County Homeless Leadership Alliance	Integrating the HMIS system for data collection is critical to identifying homeless needs throughout the area.
Point In Time Contact	Pinellas County Homeless Leadership Alliance	Promote a countywide goal to the commitment of ending homelessness. Promote access to and effective use of mainstream benefits. Optimize self-sufficiency among individuals and families experiencing homelessness.
Unsheltered Homeless Plan	Homeless Leadership Alliance	Develop a plan to end unsheltered homelessness for those with severe service needs.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Development of the Action Plan is an ongoing process of consultation and coordination to ensure that all residents and stakeholders have an opportunity to help shape the priorities for these plans. The Action Plan is based on the FY 2023-2027 Consolidated Plan, which was developed through a public participation process to develop the five-year goals for use of CDBG and related funding sources.

The City of Pinellas Park's Citizen Participation Plan requires public meetings be held to obtain citizen comments, that a public period of not less than 30 days is allowed for citizen comment, and that timely responses to citizen inquiries is provided.

The City of Pinellas Park is engaged in ongoing activities to involve citizens and stakeholders in the planning process for CDBG projects, programs, and activities. In an effort to increase citizen participation among public, private and non-profit organizations delivering housing, social services, and community/economic development programs within the City, attendance by City staff and elected officials at service provider meetings will continue.

To gain a full understanding of Pinellas Park's housing and homeless needs, the City has joined four housing and community development organizations, including the National Community Development Association, the Florida Community Development Association, the Florida Housing Coalition, and the Tampa Bay Fair Housing Consortium. City staff is part of a countywide working group. We also attend regular meetings of the Homeless Leadership Alliance, its Providers Council meetings, the Pinellas County Fair Housing Finance Authority.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	All Community Members	A Public Notice was advertised in the Tampa Bay Times on January 24, 2024 inviting Pinellas Park residents, business owners, non-profit agencies, and the general public who were interested. The meeting covered Pinellas Park's past performance and conducted a discussion for Community Development and Housing needs. 8 persons attended the meeting	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	All Community Members	A Public Notice was published in the Tampa Bay Times on June 5, 2024 to announce the expected PY 2024-2025 allocation of \$375,635 and to announce a public hearing that will allow citizens to comment on the Action Plan.	No comments were received regarding the public notice.	Not applicable.	
4	Public Hearing	All Community Members	A Public hearing was held on July 11, 2024 in Council Chambers to present the Action Plan for approval. Public comments were accepted during the open hearing.	No comments were received.	Not applicable.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The Community Development Block Grant (CDBG) funds received by the City can be used for a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and improved community facilities and services, provided that the activities primarily benefit low- and moderate-income residents.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	375,635	0	0	375,635	1,500,000	Funds in the amount of \$325,635 will be used for the Harmony Heights Safety and Mobility Project; neighborhood improvements to include sidewalks, ADA ramps and street improvements.\$50,000 will be used for CDBG eligible Planning and Administration costs.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City does not have matching requirements for the CDBG program. One of the overall program goals of the CDBG program is to leverage every dollar of federal investment with three dollars of non-federal investment. Where possible, the City will seek projects that can maximize the impact of CDBG funds through leveraging. Sources of leverage include but are not limited to general funds, Community Redevelopment Agency (CRA) funds, State and Federal Departments and private financing.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City has not identified any publicly owned land or property that will be used to address the needs described in the plan.

Discussion

In year two of the 2023-2027 CDBG Consolidated Plan, Pinellas Park will utilize its allocation to make infrastructure improvements identified through the needs assessment and staff recommendation. Allocation for planning and administration costs will be \$50,000.00 while \$325,635 will be utilized to continue the Harmony Heights Safety and Mobility Project.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public Infrastructure/Facilities	2023	2027	Public Facilities	Harmony Heights Safety and Mobility Project	Expand/Improve Public Facilities/Infrastructure	CDBG: \$325,635	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
2	Planning and Administration	2023	2027	Planning and Administrative			CDBG: \$50,000	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public Infrastructure/Facilities
	Goal Description	The City will utilize year two of the 2023-2027 Consolidated Plan's CDBG funding to address insufficient infrastructure in a predominately a low- and moderate-income area. Due to limited funding availability, it is necessary to limit the number of projects Pinellas Park undertakes while working to expand its capacity to implement CDBG funds. Census Tract 249.02 Block Group 4 is located in the Harmony Heights neighborhood consisting of single-family homes built primarily in the 1950's and 1960's. HUD's CPD maps determined this area to be 67.38% Low-moderate income. Currently, there are missing sections of sidewalks, the ADA ramps are below standard, and sections of existing sidewalks are too narrow to allow for safe pedestrian, bicycle, and wheelchair movement.
2	Goal Name	Planning and Administration
	Goal Description	The City will utilize \$50,000 of the PY 2024 CDBG allocation for Planning and Administration activities.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City's federal resources from HUD are relatively small compared to the level of need in the community. For this reason, the City is limiting the number of projects in the PY 2024 to public infrastructure improvements and planning and administration costs.

Projects

#	Project Name
1	CDBG: Public Infrastructure/Facilities
2	CDBG: Planning and Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Due to limited funding availability, it is necessary to limit the number of projects Pinellas Park undertakes while working to expand its capacity to implement CDBG funds. Census Tract 249.02 Block Group 4 is located in the Harmony Heights neighborhood consisting of single-family homes built primarily in the 1950's and 1960's. HUD's CPD maps determine this area to be 67.38% Low-moderate income. The community is located near retail and grocery shopping, pharmacies, an elementary school, and restaurants.

Currently, there are missing sections of sidewalks, the ADA ramps are below standard, and sections of existing sidewalks are too narrow to allow for safe pedestrian, bicycle, and wheelchair movement.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG: Public Infrastructure/Facilities
	Target Area	Harmony Heights Safety and Mobility Project
	Goals Supported	Public Infrastructure/Facilities
	Needs Addressed	Expand/Improve Public Facilities/Infrastructure
	Funding	CDBG: \$325,635
	Description	The Harmony Heights project will be used for safety and mobility purposes within this low-moderate income area. The project will primarily be used to construct sidewalks, curbs, and ADA-compliant ramps, as well as drainage improvements.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1500 persons that are low-to-moderate income will benefit from construction of new sidewalks, curbs, and ADA-compliant ramps, as well as drainage improvements.
	Location Description	Harmony Heights Census Tract 249.02: This census tract has an LMI of 67.38%. Boundaries include 86th Avenue (south side) to 82nd Avenue (north side) from 60th-49th Streets.
2	Planned Activities	Harmony Heights Safety and Mobility Project: installing ADA-compliant ramps, milling/surfacing roadways, replacing curbs and sidewalks to provide safety and accessibility for those families residing in this area.
	Project Name	CDBG: Planning and Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	
	Funding	CDBG: \$50,000
	Description	These funds will be used to plan and administer the CDBG program.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Planning and Administration is directly related to the expenses necessary for implementing the CDBG program.

	Location Description	CDBG funds will be used to support the general administration and oversight of all CDBG funded projects and activities. Planning and Administration costs utilizing PY 2024-2025 CDBG funds will not exceed \$50,000.
	Planned Activities	Planning and Administration costs will be used for administrative costs related to CDBG programing, but not directly related to a specific project or activity. Funds for P&A may include, but not be limited to, salaries and benefits, memberships, advertising, trainings, and supplies.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In order to identify racial and ethnic concentrations, Pinellas Park relied on the 2021 data set provided by the Federal Financial Institutions Examination Council (FFIEC). The FFIEC identified Census Tract 249.02 to consist of 28.82 minority population. Pinellas Park contains all or a portion of 16 census tracts. The minority composition of the tracts ranged from 11 to 39 percent. Based on a review of the data, the City could not identify significant geographic concentrations of any minority residents. Nor was there a high correlation between lower incomes and high minority populations.

Census Tract 249.02, Block Group 4 has an estimated population of 1,900 persons. The area consists primarily of persons under the age of 50 with 68% of the housing units being owner-occupied. Less than 15% report holding a college degree. Block Group 4 is identified by Esri to be 67.38% low- to moderate-income. The neighborhood is located within 1 mile of an elementary school, food, pharmacy, restaurant, and retail shopping.

Geographic Distribution

Target Area	Percentage of Funds
Harmony Heights Safety and Mobility Project	86
78th Avenue North	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The area identified for the proposed improvements is in dire need of infrastructure improvements. Over the last five years, the City made significant drainage improvements to prevent homes from flooding. Repeat street flooding occurrences left the sidewalks broken or missing sections. The sidewalks that are currently in the neighborhood are more than 40 years old, are too narrow, and cracking.

Discussion

The targeted area for the Harmony Heights Safety and Mobility Project has an estimated population of 1,900. 67.38 percent of the population fall below the poverty level.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City does not propose to use CDBG funds to carry out housing activities in FY 2024-2025 of it's Annual Action Plan. However, the City does sponsor two home improvement grant programs for low- to moderate-income households. These programs are funded through the general fund and with CRA funds. it is expected that 15-20 households will benefit from these programs during PY 2024.

Pinellas Park is a member of Forward Pinellas' Housing Compact Task Force. In 2022, community members and staff from local communities developed an Affordable Housing Action Plan - a strategic guide for increasing the supply of affordable units throughout Pinellas County.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Currently, Pinellas Park residents have access to Pinellas County's housing rehabilitation and rental assistance programs. During the FY 2024-2025 the City will focus on Safety & Mobility activities including construction of sidewalks, curbs and ADA compliant ramps.

AP-60 Public Housing – 91.220(h)

Introduction

Pinellas Park does not have a public housing authority and it does not operate any public housing units or housing choice voucher programs for public housing residents. Pinellas Park residents in need of public housing must apply for a voucher through the Pinellas County Housing Authority (PHA). The City will provide information/referral to those seeking assistance.

Actions planned during the next year to address the needs to public housing

Pinellas Park is working closely with Pinellas County and neighboring communities to address the needs for public housing and to strategize on how to serve those in need of public housing. The City will publish information available to citizens that will inform them of the process for applying for public housing. One way this information will be disseminated is through the City's Street Outreach Program.

Also, the City will be providing information/referrals to the Pinellas County Housing Authority for residents regarding programs that may provide them some assistance with applying for and receiving public housing, educational programs, job training.

Pinellas Park through a partnership with Pinellas Opportunity Council operates a small non-profit, Pinellas Park Angel Fund. The agency provides assistance for Pinellas Park residents who qualify based on income and size of household. Residents receive assistance to avoid electric and water disconnection, rent for those at-risk of eviction, and security deposits for low-income households.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Pinellas Park will defer to the Pinellas County Housing Authority's activities to increase resident involvement. The following is from the Pinellas County Five-Year Consolidated Plan:

Each Family Self-Sufficiency Program (FSS) participant signs a Contract of Participation (COP) and creates a maximum five (5) year Individual Training and Service Plan (ITSP) that includes employment goals and identifies training or education needs. During the term of the COP, PCHA establishes an interest-bearing escrow account. The FSS escrow account offers the family the opportunity to save for the future. The amount of the escrow account reflects what would normally be an increase in the rent due to an increase in the family's earned income. As the participant earns more income and pays higher rent amounts, the escrow account increases. If the family meets its goals within five years and remains free of cash assistance for a period of one year, they will receive the funds in their escrow account. Single Family Housing in the Ridgcrest Area: Renovation of the single-family homes donated by Pinellas

County is underway. The end goal of this renovation project is to sell the home to a first-time homebuyer currently residing in public housing or participating in the HCV program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Pinellas Park falls under the Pinellas County Housing Authority's (PCHA) jurisdiction. Per referencing Pinellas County's profile page, the Authority is not designated as troubled under 24 CFR part 902.

Housing Authority performance for all housing authorities in Pinellas County is checked through HUD's Public and Indian Housing Information Center (PIC). PCHA is designated as a high performer as documented through HUD's Public and Indian Housing Information Center with its Housing Choice Voucher Program and a high performer in its Public Housing Program. No financial or other assistance is necessary as HA is not troubled.

Pinellas Park will attend regular meetings of Pinellas County Housing Authority to stay informed and to ensure the PCHA is compliant with federal regulations.

Discussion

The City of Pinellas Park does not manage public housing; therefore, this is not applicable to the jurisdiction.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Pinellas Park is within the jurisdiction of the Pinellas County Homeless Leadership Alliance which serves as the lead agency for the St. Petersburg, Clearwater, Largo/Pinellas County Continuum of Care (CoC). The CoC is the principal planning organization in the area's efforts to address homelessness. The CoC receives HUD funding on an annual basis to address homelessness throughout Pinellas County. For the purposes of this Annual Action Plan, the City will coordinate its efforts to address homelessness based on the needs, priorities, and goals of the CoC as a whole. The City will provide information/referrals to those seeking assistance.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's limited funding sources available through the Consolidated Plan will not be used for this strategy in the current program year. The City will use local funds to support a full time Homeless Outreach officer with 100% of his time dedicated to this cause. He identifies encampments; makes referrals to shelters; arranges transport to shelters, provides referrals for people to get ID's - birth certificates; the City provides free bus passes. The non-profit organization Directions for Living also provides a full-time outreach coordinator to Pinellas Park.

The City will also support the local Continuum of Care in their efforts to conduct outreach and assessment. The CoC utilizes a Coordinated Entry System (CES) to help prioritize assistance based on vulnerability and severity of service needs. This process ensures that people who need assistance the most can receive it in a timely manner. All members of the CoC are required to use coordinated entry. The CES is designed to move people out of homelessness as quickly and efficiently as possible. All agencies in CES are Housing First and ensure low barrier access to assistance/housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will also support the local Continuum of Care in its efforts to address the emergency and transitional housing needs of homeless persons. According to the latest homeless inventory count, the local system has 1,378 emergency beds and 740 transitional housing beds.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals

and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City's limited funding sources available and identified in the Consolidated Plan will not be used for this strategy in the current program year. The City will support the local Continuum of Care in their efforts to transition homeless persons to permanent housing and independent living and provide information/referrals to those seeking assistance. The CoC uses the majority of its funds for permanent supportive housing and rapid re-housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City's limited funding sources available through the Consolidated Plan will not be used for this strategy in the current program year. The City will support the local Continuum of Care in their efforts to prevent homelessness.

The Homeless Leadership Board (HLB) works with appropriate local and State governments to ensure that persons leaving publicly funded institutions or systems of care are discharged to the community to a specific address to prevent homelessness and the need to access homeless services. The Ten-Year Plan to End Homelessness in Pinellas County Continues to provide the oversight of discharge planning.

The communities have set practices to address youth aging out of the foster care and individuals being released from health care facilities, mental health facilities and correctional facilities. More detailed information of the practices for these categories can be found in the in the additional information related to questions in the plan section of the attachments.

Discussion

Elected officials and City Staff attend and participate at monthly meetings of the Homeless Leadership Alliance(Pinellas County's CoC Administrator) and the HLA's Providers Council. The HLA prepares reports and updates the CoC. The HLA Network drafted Opening Doors of Opportunity: A 10-Year Plan to End Homelessness in Pinellas County, to establish the groundwork for guiding Pinellas County and its jurisdictions in their efforts to end homelessness. City staff are members of the Florida Housing Coalition and attend trainings, conferences and workshops that assist with identifying housing needs.

The City of Pinellas Park supports the HLA and its Strategic Plan. The CoC strategic planning objectives

include:

- Creation of new permanent housing beds for chronically homeless through conversion of transitional housing beds to permanent supportive housing
- Increase the percentage of homeless persons that are successful in staying in permanent housing over six months
- Increase the percentage of persons employed at program exit to a success rate of 20 percent
- Decrease the number of homeless households with children
- Facilitate access to essential services needed to obtain mainstream services.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Pinellas Park is centrally located in Pinellas County. A majority of housing stock dates back to the 1950's and 1960's. In the decade between 2010 and 2020, Pinellas County's population grew by 19%; Pinellas Park's population is growing at a rate of .75% annually. Rent increase are skyrocketing, with Central Pinellas showing a 21.5% increase over the last year. Housing Authorities have waitlists anywhere from two to five years.

In 1991, HUD published a study that found regulatory barriers—public processes and requirements that significantly impede the development of affordable housing without commensurate health or safety benefits—directly raise development costs in some communities by as much as 35 percent. A number of causes, including infrastructure costs, local building practices, bureaucratic inertia, and property taxes contributed to this network of barriers. The report concluded that opposition to affordable housing, often called “Not In My Back Yard” or NIMBY, was the underlying motive that lay behind many of these regulatory barriers to intentionally limit growth in general and affordable housing in particular.

Regulatory barriers to urban development include the development approval process which requires coordination among various departments, agencies, and commissions. Maneuvering through such processes typically adds significant additional time and cost constraints to projects already hampered by the challenges of site assembly, obtaining clear title, and the unique challenges of urban sites.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Pinellas Park continues to work to eliminate barriers that limit the preservation and/or production of affordable ownership and rental housing for residents in the community. Pinellas Park has a significant shortage of both affordable ownership and rental housing. Renters make up 32% of Pinellas Park real estate, and the current rent rate for a one-bedroom apartment can exceed \$2,000; a 17% increase from last year. Data from the National Low Income Housing Coalition indicates that it takes a household income of \$54,870 to afford a two-bedroom rental unit at Fair Market Value. According to the American Community Survey, over thirty-eight (38) percent of Pinellas households have annual household incomes of less than \$35,000. Countywide, forty-eight (48) percent of owner households and fifty-six (56) percent of rental households have monthly mortgage or rent payments that exceed HUD's affordability standards.

Affordable housing barriers can result from well-meaning activities that are not intended to affect the cost of housing but do. This includes setback requirements for public safety purposes, landscaping requirements to beautify areas, and density limitations for transportation effects. Several factors exist

that impede the development of affordable housing in Pinellas Park. Government review processes prolong development timelines resulting in increased per-unit housing development costs. Impact fees, charged to defray the cost of constructing and maintaining water, sewer, and transportation systems, can increase the costs of single and multifamily developments by approximately 4 to 5 %. Zoning and Land Use Codes can restrict unit density, impacting the supply of affordable housing. These policies, although enacted to protect general public welfare, hinder the development of affordable housing.

In 2019, the City Council of Pinellas Park adopted a resolution to include health and social determinant effects on people and the environment in the policy-making process. This policy will assist in ameliorating public policies that serve as barriers to affordable housing.

Discussion:

The most significant barrier continues to be the lack of financial resources to address affordable housing. Pinellas Park residents rely on HOME and SHIP funding for housing assistance through Pinellas County's allocations. Funds from these sources are disbursed throughout Pinellas County and the allocations fluctuate. With continued reductions in Federal and State affordable housing funds, there will be an additional impact on the number of households that can be served. Affordable housing units are becoming less available. Pinellas Park staff sit on the countywide Housing Compact Task Force. Our goal is to strategize to come up with solutions to address these needs.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Pinellas Park is addressing obstacles for meeting underserved housing needs. City staff serve as representatives on the Pinellas Safe Harbor Task Force and participates in regular meetings of the Continuum of Care to address the homeless needs in our community. Pinellas Park staff city on the Forward Pinellas Housing Compact Task Force which is developing a strategic plan focusing on affordable housing needs throughout Pinellas County. Pinellas Park will continue to coordinate with other agencies to identify and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

The City would like to proceed with the next phase of the Harmony Heights Safety and Mobility project under the Public Facilities/Infrastructure project. This activity will include installing sidewalks, curbs, drainage, paving, and ADA-compliant ramps in a low-moderate income area. Due to the physical deterioration of this particular area, these permanent improvements will greatly benefit the area and make it more accessible and suitable for living conditions.

Actions planned to address obstacles to meeting underserved needs

Given the limited number of resources and current capacity of the City, the City will not be able to fully address many of the community needs. Over the course of the next program year, the City will work to expand its capacity to administer additional programs through the creation of policies and procedures for public service activities and housing rehabilitation. The City will provide information/referral to those seeking assistance.

Actions planned to foster and maintain affordable housing

The City will not fund any affordable housing projects in the program year with Consolidated Plan funds. However, the City has identified several affordable housing complexes within the City and will coordinate with the property managers and owners to ensure the needs of their residents are met and, where feasible, prevent the loss of existing affordable housing units from the local market. City Staff members sit on Forward Pinellas' Housing Tactical Team which is working on a housing compact – a strategy for improving affordable housing needs throughout Pinellas County.

Actions planned to reduce lead-based paint hazards

The Florida Department of Health (DOH) is the primary agency for addressing lead poisoning in the County. Budgetary constraints have limited lead screening and case management activities; however, the DoH still responds to reported cases of lead poisoning as determined by local pediatricians and health care providers. For children identified with high blood lead levels, a lead assessment of the home is recommended. A specialist performs inspections and risk assessments at no charge for families with

children having elevated Blood Lead Levels (BLL), family day care homes, and day care centers. DOH also works to identify lead-based paint hazards in the environment.

All of the City's federal-funded housing programs will comply with the lead paint requirements of 24 CFR Part 35. Depending on the level of investment, the City will fund interim controls and abatement activities where necessary.

The City has Lead-Based Paint policy & procedures in place. The City ensures staff is appropriately trained in lead-based paint, pamphlets are distributed, inspections and assessments are conducted when required, and contractors trained in lead-safe practices are used. The city is planning to fund lead-based paint hazards training to pertinent staff to better address this issue as it pertains to housing renovation/repairs as well as capital projects.

Actions planned to reduce the number of poverty-level families

The City will work to coordinate its programs and its outreach efforts to ensure the consumers of the anti-poverty programs administered by the State of Florida, such as food stamps and TANF, are aware and can make use of any programs funded by the City.

Additionally, the City is required to comply with the Section 3 regulations for any CDBG-funded project. When feasible, the City will provide job training, employment, and contract opportunities for public housing residents and other low- and moderate-income residents in connection with construction projects funded under the Consolidated Plan. This provision helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency.

Actions planned to develop institutional structure

Pinellas Park staff are currently working with other Pinellas County entitlement jurisdictions on a strategy to integrate public services applications and reporting methods. Service Providers receiving CDBG Public Service funds need a uniformed approach for serving the community with funding from HUD.

Actions planned to enhance coordination between public and private housing and social service agencies

City staff works within existing networks, such as the Continuum of Care, to strengthen coordination between all affordable housing and community development stakeholders in Pinellas Park. The City participates and hold meetings during the program year to better understand the needs and priorities of the stakeholders and their clients and use this information to better inform its own strategies and

approaches to the needs of low and moderate income residents of the City.

Discussion:

The City is committed to continuing its participation and coordination with Federal, State, municipal and local agencies, as well as with the private and non-profit sector, to serve the needs of target income individuals and families in the community. In particular, the City will continue to work in close coordination with City departments regarding infrastructure improvements and the provision of services.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City plans to use \$50,000 (14%) of the available grant entitlement and program income funds for planning and administrative costs. The remaining portion of CDBG funds, including planned unencumbered rollover from previous years, will be expended on activities that assist low- and moderate-income people either individually or on an area basis. The City will calculate the overall low- and moderate-income benefit on a one-year basis.

Projects planned with all CDBG funds expected to be available during the 2024 Program Year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out. The City is not expected to carry out any activities that will produce program income.

During Program Year 2023 and for Program Year 2024 the following apply:

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed equals \$0.
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan equals \$0.
3. The number of surplus funds from urban renewal settlements \$0.
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan \$0.
5. The amount of income from float-funded activities 0 Total Program Income: \$0.

Other CDBG Requirements

1. The number of urgent need activities 0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. This Action Plan is covered by the 2024 Program Year. FY 2024-2025 funds are

expected to equal \$375,635.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	86.00%

As Pinellas Park enters its second program year of the City's 2023-2027 CDBG Consolidated Plan, the City will be good stewards of these federal funds and will maximize federal dollars in assisting persons of low- to moderate-income and persons with special needs or who belong to protected classes. Funds will be drawn down in a timely manner.



CITY HALL - P.O.Box 1100
PINELLAS PARK, FL 33780-1100

Exhibit B

Please Respond To:

City Attorney's Office
Lauren C. Rubenstein
James W. Denhardt
2700 First Avenue North
St. Petersburg, Florida 33713
(727) 327-3400 - Telephone
(727) 323-0888 - Facsimile

June 7, 2024

Ms. Tammy Hillier
Community Services Manager
City of Pinellas Park
P. O. Box 1100
Pinellas Park, Florida 33780-1100

RE: City Document #24-137
Resolution Approving the 2024 CDBG Annual Action Plan

Dear Ms. Hillier:

Our office has received and reviewed the above-referenced Resolution approving the 2024 CDBG Annual Action Plan as well as the corresponding 2024 Action Plan. The fourth "WHEREAS" paragraph of the Resolution states that Notice of the Action Plan was published in the Tampa Bay Times on June 5, 2023, commencing the 30-day public comment period. However, it appears that the 30-day public comment period commenced on June 5, 2024, according to page 6 and other sections of the Action Plan. Therefore, the June 5, 2023, date in the Resolution should be corrected accordingly.

We also happened to notice that the second sentence in the "Introduction" paragraph on page 36 of the Action Plan is incomplete and will need to be revised. Lastly, in the Application for Federal Assistance SF-424 Form, please update Mayor Bradbury's title in the "Authorized Representative" section to read as, "Mayor, City of Pinellas Park, Florida."

Ms. Tammy Hillier
June 7, 2024
Page 2

Other than the above-mentioned corrections, our office would approve of the Resolution and Action Plan as to form and correctness.

Very truly yours,

A handwritten signature in black ink, appearing to read "Lauren C. Rubenstein". The signature is fluid and cursive, with the first name "Lauren" being more prominent than the last name "Rubenstein".

Lauren C. Rubenstein
City Attorney

cc: Bart Diebold, City Manager
Jennifer Carfagno, MMC, City Clerk
Dan Hubbard, Asst. City Manager
Nick Colonna, Community Development Administrator
Aaron Petersen, Asst. Community Development Administrator
Erica Lindquist, Planning & Development Services Director

LCR/pl

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