

**City of Pinellas Park, Florida
Barbara S. Ponce Public Library
Library Advisory Board Meeting
August 1, 2024 6:44 pm
Unapproved Minutes**

Present: Patricia Bennett, Trish Le (Vice Chair) and Melissa Gonzalez
Absent: Karen Ford (Chair) and Sara Nieves
City Staff Present: David McMurrin, Library Director and Debra Surprenant, Administrative Clerk

- 1. Call to Order** - The meeting was called to order by Acting-Chair Pat Bennett at 6:44 p.m.

Trish Le continued the meeting as Vice-Chair 6:56 p.m.

New Business items 6A through 6C: Re-Appointments, Appointments and Resignation moved to the start of the meeting:

6.B. Re-Appointment of Trish Le to a 1-year term as Teen Member of the Library Board. Ms. Le expressed an interest in being re-appointed to the Library Board as a Teen Member. Ms. Gonzalez moved with a second from Ms. Bennett that Trish Le be appointed to the Library Board as a Teen Member for a 1-year term expiring June 1, 2025. All Ayes. Motion Passes.

6.A. Re-Appointment of Sara Nieves to a 3-year term as Regular Member of the Library Board. Ms. Bennett moved with a second from Ms. Gonzalez that Sara Nieves be re-appointed to the Library Board as a Regular Member for a 3-year term expiring June 31, 2027. All Ayes. Motion Passes.

6.B. Re-Appointment of Emily Mullins to a 1-year term as Teen Member of the Library Board. Ms. Bennett moved with a second from Ms. Gonzalez that Emily Mullins be re-appointed to the Library Board as a Teen Member for a 1-year term expiring June 1, 2025. All Ayes. Motion Passes.

6.C. Resignation of Elithia Stanfield, dated July 24, 2024: Mr. McMurrin stated that Ms. Stanfield has re-located out of the City of Pinellas Park and is no longer eligible to service on the Library Board.

6.E. Additional New Business Appointment of New Member: Ms. Joanne Cherry was interviewed by the Library Board to be a Regular Member. Ms. Bennett moved with a second from Ms. Gonzalez that Joanne Cherry be appointed to the Library Board as a Regular Member for a 3-year term expiring June 31, 2027 replacing Katherine Egolf. All Ayes. Motion Passes.

- 2. Approval of April 4, 2024 Meeting Minutes:** Ms. Bennett moved with a second from Ms. Gonzalez that the April 4, 2024 minutes be approved, as amended. All Ayes. Motion passed.
- 3. Monthly Statistics** – Mr. McMurrin went over the Monthly Statistics through June, 2024. There have been positive increases in the Audio Books, Programs available and attendance, usage of community rooms and volunteers. Circulation of books is about the same but Hoopla, Libby and Overdrive have made substantial increases. Facebook shares have doubled.
- 4. Old Business** – There is no Old Business to discuss.

5. Director's Report

- A. Project and Staff Committee Update:** Mr. McMurrin stated that there have been more than average staff changes since the last Library Board Meeting. Beth Brewer, Sr. Library Assistant, was hired at the Clearwater Library as a full time cataloger, Jenny Varelas, Library Assistant-Reference, moved into the vacant Sr. Library Assistant-Reference position; Eon Hurley, 19 hr Circulation position, recently graduated from college and transferred into the Library Assistant position-Reference. Bonnie Vincent retired in June and Stacy Harn was hired as the Sr. Librarian for Borrower Services. About a month into the position Stacy had a family emergency and resigned. As it stands now the Sr. Librarian for Borrower Services position is open. Riley Merrillia, 35 hr Circulation position, resigned suddenly because he was offered a position in his desired field of film making. Saturn Wiggins, 29 hr Circulation position, moved up into Riley's 35 hr position in Circulation, Caitlyn LeDrew was hired for the vacant 29 hr position and Sophia Ruiz de Vivar Iddon was hired for the 19 hr position in both in Circulation.
- B. Friends of the Library Update:** Ms. Bennett stated that there is no new information to report from the Friends Board.
- C. Library Programs and Events:** Mr. McMurrin shared that the library programs and events are winding down for August because we just finished a great Summer of Programming.
- D. Building Project Updates:** Mr. McMurrin stated that there is movement regarding the library renovations. The lobby was painted last week and we are getting 75 new meeting room chairs. When the time comes the library will be closed about a week while lobby demolition and renovations are being done. We are looking into a rest room trailer for patrons to use while the building rest rooms are renovated. The gift shop area walls will be taken down to make a place for patrons to have eating options and a public place for meeting.
- E. PPLC Updates:** Mr. McMurrin stated that PPLC update and agenda item 6.D. **Kenneth City Library Cards Direct Bill Agreement:** can be put under the same item. The City of Kenneth City is in the process of signing an agreement that would alleviate their citizens from paying a \$100.00 fee per family for their library card or \$40.00 for an individual card. Kenneth City currently requires their citizens to pay up front for their cards. Kenneth City currently doesn't contribute to the county wide library system. In this agreement Kenneth City will be direct billed.

6. **New Business** – Has been address at the beginning of the meeting.

7. **Misc. Items** – Mr. McMurrin encouraged the board members to have conversations with friends, relatives, acquaintances about the library and what we do here. We have so many programs and options besides books that maybe people are not aware of.

8. **Next Meeting:** Thursday, October 3, 2024, 6:30 pm.

9. **Adjournment:** The meeting was adjourned the meeting at 7:17 p.m.

Respectfully Submitted,

Trish Le – Vice-Chair

David McMurrin, Library Director

Patricia Bennett – Acting Chair