

**City of Pinellas Park, Florida**  
**Parks and Recreation Advisory Board**  
**Regular Meeting Agenda**  
**Public Works Operation Center (PWOC)**  
**6250 82<sup>nd</sup> Avenue, Pinellas Park, FL 33781**  
**June 16, 2025 | 6:00pm**

**The meeting was called to order at 6:02pm.**

1) Roll Call

**Members Present:** Joanne Dauphin, Jeanne Kepple, Neil Kummerer, Mary Ann Smith, James Uliasz.

**Members Absent:** Alisha Kelley, Jeilam Morales.

**Staff Present:** Heidi Hugh, Leisure Services Administrator, Kellie Gilmore, Assistant Leisure Services Administrator, and Hazel Jiovani, Leisure Services Sr. Staff Assistant.

2) Approval of February 17, 2025 Minutes- A motion was made by Jeanne Kepple and Joanna Dauphin to approve the minutes: motion carried.

3) Assistant Administrator Report

**a) Staffing Updates:**

**i.** We are pleased to announce that Ms. Heidi Hugh has been promoted to Leisure Services Administrator, following the retirement of Angela Pietras. Additionally, Ms. Kellie Gilmore has been promoted to Assistant Leisure Services Administrator.

**ii.** The Aquatics Supervisor position is currently open and interviews are underway. This follows the departure of Felix Fred from the role, as he has transitioned to a new position within the city. The responsibilities of his former role have now been divided into two positions: Aquatics Supervisor and Teen Supervisor. The pool will now operate year-round, expanding opportunities for programming and increasing available space for activities. Both Broderick and Forbes facilities are fully staffed. Across all camps, we currently have over 250 children registered.

**iii.** The Senior Center is currently hiring for part-time position. The Farm has offered a 30–35-hour position to a new staff member relocating from Texas. His scheduled hours will be from 1:00 PM to 8:00 PM, which will help expand programming into the evening hours. There has also been a reorganization within the Communication and Marketing Department. Jillian Rose, along with three other team members, has temporarily transitioned to the Leisure Services Department. These three staff members will remain under Leisure Services until a new manager is appointed to lead their original department. The Special Events Team has officially returned to the Leisure Services Department as well. In response to Ms. Joanne Dauphin’s recent inquiry: oversight of teen programs is still being finalized. The newly appointed Teen Supervisor may not oversee the Teenworkx Program, and further details will be shared as decisions are confirmed.

**b) Building Projects and Building CIP Updates**

Ms. Heidi Hugh and Ms. Kellie Gilmore recently toured the new Teen Center, everything is coming together nicely. The teens will have a voice in deciding how the back room of the center will be utilized. A grant was awarded by the state following hurricane season. Forbes will be receiving impact windows. The pool and pollywog will close in October for resurfacing. The Broderick Gymnasium has been included in the CIP for the fiscal year.

**c) Equestrian Related Updates**

Mr. Neil Kummerer inquired about the arena being locked during open riding hours. Ms. Heidi Hugh will gather more information on the matter and provide an update at a later time. Mr. Kummerer also reported that a judge at a recent open horse show experienced a heat-related injury during the event. The Leisure Services Department will look further into this situation surrounding this incident. At this time, there is no CIP in place for an enclosed arena.

**d) Parks & Recreation Programming Updates**

The Pickleball courts at Pinebrook Park are now open. The city hosted a grand opening celebration featuring a cookout and inflatables for children, which was well attended by the community. The courts operate on a first-come, first-served basis; there is currently no reservation system in place. The city has broken ground at Mayors Park at Freedom Lake for the installation of bocce ball courts. Lighting at Sparkle Lake was discussed; Ms. Heidi Hugh will follow up and provide more information. Lighting at Pinebrook Park is currently in progress.

**4) New Business****a) Community Clean-ups**

Ms. Kellie Gilmore was excited to announce that the Parks and Recreation team are organizing a community park clean-up event scheduled for Saturday, October 18<sup>th</sup>. Please save the date! Sign-in will begin at 8:30 AM, and the cleanup will take place at two local parks, which are still to be determined. This initiative is intended to become a quarterly event. The Parks team continues to make great strides in daily beautification efforts. Mr. Cote Reynolds is actively working to keep the Pinellas Park area clean by regularly removing litter from various locations throughout the city. The city also has connections with Keep Pinellas Beautiful group.

**b) Member Applications (2) & Voting**

The Board received two applications for membership from Ms. Chaleeta Mullins and Ms. Emily Mullins (Teen applicant). Ms. Chaleeta Mullins is a well-known advocate for the city, and Ms. Emily Mullins has been actively involved in the Teenworkx Program for over a year. A motion to approve both applicants was made by Ms. Joanne Dauphin and Ms. Jeanne Kepple. The motion carried unanimously, with all members voting in favor of the applicants. Ms. Heidi Hugh will contact the new board members and formally invite them to attend the next Advisory Board meeting in August.

5) Announcements  
No announcements

6) Adjournment at 7:00pm

7) Next Meeting: Monday, August 18, 2025