

RESOLUTION NO. 23-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA, APPOINTING A CITY CLERK FOR THE CITY OF PINELLAS PARK, FLORIDA; ESTABLISHING ANNUAL COMPENSATION FOR THE CITY CLERK; PROVIDING THAT THE CITY CLERK SHALL BE SUBJECT TO EMPLOYMENT POLICIES ESTABLISHED BY CITY COUNCIL FROM TIME TO TIME; PROVIDING THAT THE CITY CLERK SHALL SERVE AT THE PLEASURE OF CITY COUNCIL; PROVIDING THAT THIS RESOLUTION SHALL NOT CONSTITUTE AN EMPLOYMENT CONTRACT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, City Clerk, Diane M. Corna, retires from City employment effective May 5, 2023; and

WHEREAS, City Council finds that the appointment of Jennifer R. Carfagno to serve as City Clerk will provide continuity in that office and will otherwise be in the best interest of the City; and

WHEREAS, City Council finds that Jennifer R. Carfagno is well qualified to serve as the City Clerk; and

WHEREAS, The approved City Budget for Fiscal Year 2022/2023 includes an appropriation sufficient to provide salary and benefits for the position of City Clerk; and

WHEREAS, Jennifer R. Carfagno is desirous of serving as City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL FOR THE CITY OF PINELLAS PARK, FLORIDA, AS FOLLOWS:

SECTION ONE: That Jennifer R. Carfagno is hereby appointed as the City Clerk for the City of Pinellas Park, Florida,

effective as hereinafter provided, and in such capacity shall faithfully perform all such duties and functions as may be required by the Constitution and laws of the State of Florida, the Charter of the City of Pinellas Park, Florida, as well as the applicable Ordinances, Resolutions and other requirements of the City of Pinellas Park, Florida.

SECTION TWO: That Jennifer R. Carfagno shall be appointed to serve as the City Clerk of the City of Pinellas Park, Florida effective as of May 6, 2023.

SECTION THREE: That the initial annual salary of Jennifer R. Carfagno as the City Clerk of the City of Pinellas Park, Florida shall be \$105,000.00, effective as of May 6, 2023, together with all other applicable benefits enjoyed by City employees, including sick leave, vacation, and pension benefits. Such annual salary and benefits may be modified by City Council from time to time.

SECTION FOUR: That the City Clerk shall receive a car allowance of \$150.00 per month to compensate for the use of her personal automobile for City business.

SECTION FIVE: That the City Clerk shall be subject to such employment policies and practices, including work schedules, as may from time to time be established by City Council.

SECTION SIX: That the City Clerk shall serve at the pleasure of City Council and may be discharged at any time by

City Council in accordance with the procedures established by the Charter of the City of Pinellas Park, Florida.

SECTION SEVEN: That this Resolution shall not constitute a contract for employment, and may be modified or repealed at anytime by City Council.

SECTION EIGHT: That this Resolution shall be in full force and effect immediately upon its adoption and approval in the manner provided by law.

ADOPTED THIS _____ DAY OF _____, 2023.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED THIS _____ DAY OF _____, 2023.

Sandra L. Bradbury
MAYOR

ATTEST:

Diane M. Corna, MMC
CITY CLERK



CITY HALL - P.O.Box 1100
PINELLAS PARK, FL 33780-1100

Please Respond To:

City Attorney's Office
Lauren C. Rubenstein
James W. Denhardt
2700 First Avenue North
St. Petersburg, Florida 33713
(727) 327-3400 - Telephone
(727) 323-0888 - Facsimile

March 9, 2023

Ms. Jennifer Carfagno
Senior Office Specialist
City of Pinellas Park
P. O. Box 1100
Pinellas Park, Florida 33780-1100

RE: City Document #23-058
Resolution Appointing City Clerk

Dear Ms. Carfagno:

Our office has received and reviewed the above-mentioned Resolution appointing a City Clerk upon Diane Corna's retirement. Our office would approve of the Resolution as to form and correctness.

Very truly yours,

Lauren C. Rubenstein
City Attorney

cc: Bart Diebold, City Manager
Diane M. Corna, MMC, City Clerk
Chief Michael Haworth, Asst. City Manager

LCR/pl
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