



# City of Pinellas Park

## City Council

### Agenda

Thursday, September 19, 2019

6:00 PM

City Council Chambers

#### CALL TO ORDER

#### INVOCATION

#### PLEDGE OF ALLEGIANCE

#### I. DECLARATIONS, PROCLAMATIONS AND PRESENTATIONS

#### SERVICE AWARDS

#### PUBLIC COMMENT AND CORRESPONDENCE

CITIZENS COMMENTS ARE INVITED ON ITEMS OR CONCERNS NOT ALREADY SCHEDULED ON TONIGHT'S AGENDA. PLEASE LIMIT COMMENTS TO THREE MINUTES.

**AT THIS TIME STAFF MEMBERS AND CITIZENS WILL BE SWORN IN IF THERE ARE ITEMS THAT ARE QUASI-JUDICIAL**

#### II. APPROVAL OF MINUTES

Approval of Regular Council Minutes of September 5, 2019, as on file in the City Clerk's office.

#### III. PUBLIC HEARINGS

#### **P1 RESOLUTION NO. 19-16. ADOPTING A FINAL MILLAGE RATE FOR THE CITY'S PROPOSED BUDGET FOR FISCAL YEAR 2019-2020**

#### **SECOND READING AND SECOND PUBLIC HEARING**

**(Speaker - Dan Katsiyiannis, Management and Budget Administrator)**

NOTE: The City is required under F.S. 200.065 to adopt a final millage rate for the City's proposed budget for fiscal year 2019-2020. The proposed rate of 5.4900 represents an increase of 6.49% over the roll-back rate of 5.1552. The roll-back rate is the calculated rate that would have provided the City with the same amount of ad valorem tax revenue as the previous year.

*P2 on 9/5/19 Council agenda.*

ACTION: (Adopt - Deny) Resolution No. 19-16. Second reading and second public hearing.

Department: OMB

Reference Material: [City Attorney Letter, Resolution for Establishing Millage Rate \(1\)](#)

**P2     ORDINANCE NO. 4088.   AN ORDINANCE OF THE CITY OF PINELLAS PARK  
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2019-2020**

**SECOND READING AND SECOND PUBLIC HEARING**

**(Speaker - Dan Katsiyiannis, Management and Budget Adminitstrator)**

NOTE: In accordance with the State Statute and the City Charter, the City is adopting the final budget by ordinance.

*P3 on 9/5/19 Council agenda.*

ACTION: (Pass - Deny) Ordinance No. 4088. Second reading and second public hearing.

**Department:**             OMB

**Reference Material:**   [City Attorney Letter, Ordinance for Appropriations and Tax Levy, Financial Summaries](#)

**P3     ORDINANCE NO. 4089.   AMENDING CHAPTER 17 (PENSIONS AND RETIREMENT)  
OF THE CODE OF ORDINANCES OF THE CITY OF PINELLAS PARK, FLORIDA,  
PINELLAS PARK GENERAL EMPLOYEES' PENSION FUND**

**PUBLIC HEARING, SECOND AND FINAL READING**

**(Speaker - Lisa Hendrickson, Human Resources Administrator)**

NOTE: This Ordinance amends Article II, Chapter 17 (Pensions and Retirement) relating to the Pinellas Park General Employees' Pension Fund for Members who enroll in the DROP on or after October 1, 2019, by providing for an interest rate equal to the return experienced by the fund up to a maximum of a net positive quarterly return of 1.00 percent (1.00%) and the maximum net negative return of 1.00 percent (1.00%).

*C1 on 9/5/19 Council agenda.*

ACTION: (Pass - Deny) Ordinance No. 4089. Public hearing, second and final reading.

**Department:**             Human Resources

**Reference Material:**   [City Atty Letter, Impact Statement, Ordinance](#)

**IV. CONSENT AGENDA**

**C1 RE-APPOINTMENT TO PINELLAS SUNCOAST TRANSIT AUTHORITY (PSTA)**

NOTE: Vice-Mayor Sabiel's appointment to the Pinellas Suncoast Transit Authority expires September 30, 2019. This re-appointment will be for a period of three (3) years.

ACTION: (Approve - Deny) the re-appointment of Vice-Mayor Sabiel to represent the City of Pinellas Park on the Pinellas Suncoast Transit Authority for a term from October 1, 2019 through September 30, 2022.

**Department:** City Clerk

**C2 RESOLUTION NO. 19-17. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA ADOPTING A FORMAL PROGRAM FOR PUBLIC INFORMATION, INCLUDING FLOOD RESPONSE PREPARATIONS AND FLOOD INSURANCE PROMOTION, FOR INTEGRATION INTO PINELLAS PARK'S COMMUNITY RATING SYSTEM PROCEDURES TO MEET NEW REQUIREMENTS OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY COMMUNITY RATING SYSTEM PROGRAM; PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE**

**FIRST AND FINAL READING**

NOTE: A resolution to adopt a Program for Public Information (PPI) and Flood Response Preparation (FRP) practices and procedures to ensure greater community involvement and to optimize outreach credits for the Federal Emergency Management Agency (FEMA) Community Rating System (CRS) program. Participation in the CRS program allows all property owners in the City to receive flood insurance policy incentive discounts.

ACTION: (Adopt - Deny) Resolution No. 19-17.

**Department:** Community Development

**Reference Material:** [Resolution, Attorney Letter](#)

**C3 RESOLUTION NO. 19-18. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA, PROVIDING FOR REVISIONS TO THE CLASSIFICATION AND PAY PLAN; PROVIDING FOR AN INCREASE IN THE WAGE RATE PROVIDED TO EMPLOYEES COVERED BY THE CITY OF PINELLAS PARK CLASSIFICATION AND PAY PLAN; PROVIDING FOR AN EFFECTIVE DATE**

**FIRST AND FINAL READING**

NOTE: This Resolution revises position titles that align with the 2019-2020 annual budget, and adopts a 4% increase in the wage rate provided to employees not included in a bargaining unit and covered by the City of Pinellas Park Classification and Pay Plan.

ACTION: (Adopt - Deny) Resolution No. 19-18.

**Department:** Human Resources

**Reference Material:** [Attorney Approval Letter, Resolution 19-XX, 2019-2020 Pay Plan](#)

**C4 AUTHORIZATION FOR THE PURCHASE OF FORESCOUT NETWORK ACCESS CONTROL - World Wide Technology**

NOTE: Authorization to purchase Forescout Network Access Control under GSA Schedule (#IT 70 GS-35F-400GA) at a cost of \$44,077.53, from World Wide Technology (1 World Wide Way Maryland Heights, Missouri 63146). This project will be charged to account 501-851-5-621-08.

ACTION: (Approve - Deny) Authorization to purchase Forescout Network Access Control from World Wide Technology. (Maryland Heights, MO. 63146) at a total cost of \$44,077.53 to be charged to the appropriate account.

**Department:** Information Technology

**Reference Material:** [Purchasing Approval and Quote \( ADA \).pdf](#)

**C5 AUTHORIZATION FOR THE MAYOR TO SIGN AN AGREEMENT FOR LATENT PRINT SERVICES, FORENSIC SCIENCE SERVICES, EVIDENCE AND PROPERTY SERVICE AND STORAGE - Pinellas County Sheriff's Office**

NOTE: This contract revises and replaces the contract previously entered into between the City and the Pinellas County Sheriff's Office, dated October 1, 2018.

ACTION: (Approve - Deny) Authorization for the Mayor to sign the agreement for Crime Scene Services Agreement with Bob Gualtieri, as Sheriff of Pinellas County. This Agreement shall commence October 1, 2019 and will conclude September 30, 2020, for the minimum sum of \$191,961.50 to be charged to the appropriate account.

**Department:** Police

**Reference Material:** [PCSO Forensic Contract with HR CA review](#)

**C6     SELECTION OF CITY COUNCIL MEMBER TO SERVE ON EVALUATION COMMITTEE FOR RFP 19/004 - JANITORIAL SERVICES**

NOTE: In accordance with Resolution No. 15-12 and Section 287.055 Florida Statutes (Consultant Competitive Negotiation Act), an Evaluation Committee consisting of not more than seven members (one of whom is to be a City Council Member) to review proposals for Consultant Services and to make a recommendation to City Council and the City Manager.

City Council will select the Council Member who will serve on the Evaluation Committee for review and evaluation of the proposals received in response to the Request for Proposals (RFP 19/004) for selection of Janitorial Services Firm.

ACTION: (Approve - Deny) Selection of City Council Member: \_\_\_\_\_ to serve on the Evaluation Committee for review and evaluation of Proposals for RFP 19/004 - Selection of Janitorial Services Firm.

**Department:**            Public Works

**C7     AUTHORIZATION FOR MAYOR TO SIGN CONTRACT AND APPROVE CHANGE ORDER #1 WITH AIR MECHANICAL & SERVICE CORPORATION**

NOTE: Authorization for Mayor to sign Contract and Change Order #1 in the amount of \$42,108.00 with Air Mechanical & Service Corporation for air conditioning and heating services for five (5) one year renewals.

ACTION: (Approve - Deny) Approval of Contract for Air Conditioning and Heating Services for five (5) one year renewals with Air Mechanical & Service Corporation; and approval of Change Order No. 1, including subsequent renewals, increasing the contract by \$42,108.00 for five (5) renewals, for a total adjusted contract amount of \$98,688.00 per year to be charged to the appropriate account.

**Department:**            Public Works

**Reference Material:**    [co2 renewal 7, attny letter](#)

**C8     AUTHORIZATION FOR THE CITY OF PINELLAS PARK TO ACCEPT A PERPETUAL UTILITY EASEMENT FROM MEBARN, LLC - 11800 31ST COURT NORTH**

NOTE: The City of Pinellas Park has requested a utility easement from Mebarn, LLC to accommodate existing and new utility equipment, and for the future maintenance and operation of said equipment at 11800 31st Court North.

ACTION: (Approve - Deny) Authorization for the City of Pinellas Park to accept a utility easement

from Mebarn, LLC at 11800 31st Court North.

**Department:** Public Works

**Reference Material:** [Utility Easement 11800 31st Court N backup](#)

**C9 CHANGE ORDER NO. 1 AND FINAL PAYMENT FOR PROJECT 18/458, RELOCATION AND INSTALLATION OF NEW CENTRAL ANTENNA, SERVER AND TERMINAL UNIT - Data Flow Systems, Inc.**

NOTE: Change Order No. 1 is recommended for approval so that the final payment can be processed and closed out. The increase in the contract is due to additional depth needed for foundation caused by abnormal soil results. The increased amount is \$17,490.00; an increase of the original contract amount by 17.40%. The account to be charged will be 3010381-575613 18381/534. The final contract amount is \$17,490.00 over the budgeted amount.

ACTION: (Approve - Deny) Authorization for approval and acceptance of Change Order No. 1, Project 18/458, Relocation and Installation of New Central Antenna, Server and Terminal Unit, an increase in the contract amount of \$17,490.00, for a total adjusted contract amount of \$117,954.00, and authorization for final payment of \$30,960.00 to Data Flow Systems, Inc.

**Department:** Public Works

**Reference Material:** [Change Order & Final Pay for Install of New Central Antenna, Server & Terminal backup](#)

**V. REGULAR AGENDA**

NONE

**VI. COMMENTS BY COUNCIL MEMBERS AND QUESTIONS – COUNCIL TO COUNCIL**

**VII. ADJOURNMENT**

PLEASE NOTE that if a person decides to appeal any decision made by City Council with respect to any matter considered at the above-cited meeting, the person will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City maintains a digital recording of all public hearings. In the event that you wish to appeal a decision, the digital recording may or may not adequately insure a verbatim record of the proceedings; therefore, you may wish to provide a court reporter at your own expense (Section 286.0105, Florida Statutes).

FOR THE HEARING IMPAIRED — An interpreter for the hearing impaired will be made available upon requests made at least 72 hours in advance.