

RESOLUTION NO. 20-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA AUTHORIZING SUBSTANTIAL AMENDMENTS TO THE CITY'S APPROVED 2018-2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN AND 2019 ACTION PLAN; REVISING PROGRAM GOALS BASED ON COMMUNITY NEEDS; AMENDING THE ALLOCATION PRIORITIES FOR PROGRAM YEARS 2019, 2020, 2021, AND 2022; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pinellas Park (City) as an entitlement community, receives funds administered through the U.S. Department of Housing and Urban Development (HUD) for the benefit of low-to-moderate income residents; and

Whereas, the City of Pinellas Park is to receive a supplemental allocation totaling \$235,484 of CDBG funds as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES), Public Law 116-136, known as CDBG-CV; and

Whereas, these special CDBG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19); and

Whereas, HUD authorized a waiver to amend the Public Comment Period to no less than five (5) calendar days in order to establish expedited procedures to draft, propose, or amend consolidated plans and annual action plans to respond quickly to the growing spread and effects of COVID-19;

WHEREAS, the Mayor and City Council find that it is in the best interest of the residents of the City of Pinellas Park to amend the Plans, thereby serving a valid public purpose; and

WHEREAS, the public notices, hearings, and other pre-submission requirements as set forth in 24 CFR Part 91 and in accordance with the City's amended Citizen Participant Plan, have been accomplished by including, but not limited to, the following: a public notice was posted on May 20, 2020 making the

Substantial Amendment available for five (5) calendar days allowing the public viewing and comment opportunities, and a public hearing held on Thursday, June 11, 2020 to consider and to obtain views of citizens regarding the Substantial Amendments to the approved 2018-2022 Consolidated Plan and 2019 Action Plan; and

WHEREAS, the Mayor and City Council desire to approve the amendments and authorize submission of the Substantial Amendments to HUD for review and acceptance; and

WHEREAS, the Mayor and City Council of Pinellas Park, Pinellas County, Florida does meet now this June 11, 2020 to authorize the submission of the Substantial Amendments to HUD.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA, AS FOLLOWS:

SECTION ONE: That the Mayor and City Council of the City of Pinellas Park hereby approve the Substantial Amendments to the FY 2018-2022 Consolidated Plan and 2019 Action Plan revising program goals based on community needs and amending the allocation priorities for program years 2019, 2020, 2021, and 2022.

SECTION TWO: That the Mayor, as the official representative of the City, is hereby authorized to submit the City's Substantial Amendment to HUD for review and approval.

SECTION THREE: That this Resolution shall be in full force and effect immediately after its passage and approval in the manner provided by law.

PUBLISHED THIS _____ DAY OF _____, 2020.

FIRST READING THIS _____ DAY OF _____, 2020.

PUBLIC HEARING THIS _____ DAY OF _____, 2020.

ADOPTED THIS _____ DAY OF _____, 2020.

Sandra L. Bradbury
MAYOR

ATTEST:

Diane M. Corna, MMC
CITY CLERK



I. APPLICATION DATA

- A. **Case Number:** This item does not have a case number.
- B. **Location:** The Substantial Amendment to the Community Development Block Grant (CDBG) 2018-2022 Consolidated Plan and Program Year 2019 Action Plan encompass the entire City of Pinellas Park..
- C. **Request:** This is a public hearing item requesting City Council to approve Substantial Amendments to the 2018-2022 CDBG Consolidated and PY 2019 Action Plans.
- D. **Applicant:** City of Pinellas Park, Community Development Department.
- E. **Agent:** This is inapplicable.
- F. **Legal Ad Text:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINELLAS PARK, PINELLAS COUNTY, FLORIDA AUTHORIZING SUBSTANTIAL AMENDMENTS TO THE CITY'S APPROVED 2018-2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN AND 2019 ACTION PLAN; REVISING PROGRAM GOALS BASED ON COMMUNITY NEEDS; AMENDING THE ALLOCATION PRIORITIES FOR PROGRAM YEARS 2019, 2020, 2021, AND 2022; PROVIDING FOR AN EFFECTIVE DATE.
- G. **Public Hearings:**
1. **City Council Hearing Date:** 06/11/2020
 2. **Deadline to Send Public Hearing Notices:** 05/15/2020
 3. **Advertising Deadline:** (submitted) 05/15/2020 (published) 05/20/2020

II. BACKGROUND INFORMATION

In response to the Coronavirus Pandemic (COVID-19) the United States Department of Housing and Urban Development (HUD) has notified the City of Pinellas Park that it will receive an allocation of \$235,484 of Community Development Block Grant Program – Coronavirus Response funds (CDBG-CV) to be used to prevent, prepare for, and respond to COVID-19. This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136 on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The City of Pinellas Park's federal Annual Action Plan details the funding strategy for the Community Development Block Grant (CDBG) each year. The Annual Action Plan implements a jurisdiction's multi-year Consolidated Plan and is developed through significant citizen participation, analysis, and planning. The process for amending the Consolidated Plan and/or Annual Action Plan is described in the City's Citizen Participation Plan, which details the efforts Pinellas Park will take to encourage the community to participate in plan development. It also describes the process for amending the Consolidated Plan and/or Annual Action Plan when necessary.

Allocating the CDBG-CV funds for activities that address the impacts of COVID-19 requires Pinellas Park to conduct the Substantial Amendment process for both the Consolidated and Annual Action Plans. While the extent of needed relief and assistance related to COVID-19 has not yet been determined in Pinellas Park as the crisis continues, the City is proposing the following amendments:

Consolidated Plan: Public Services will be added as a priority goal.

Annual Action Plan:

- CDBG-CV funds (\$188,389) will be utilized for activities necessary in the preparation for, the prevention of and in response to the COVID-19 crisis throughout Pinellas Park. Planned activities will benefit eligible families with housing needs, agencies providing public services, and agencies providing homeless and homeless prevention services, recovery and local planning needs.
- CDBG-CV funds (\$47,095) twenty (20) percent will be allocated for planning and administration activities related to implementing COVID-19 programs.

SUMMARY

A. Findings: Per HUD guidelines, a 5-day public comment period, for review of the proposed Substantial Amendments to the Consolidated and Annual Action Plans was published in the Tampa Bay Times on May 20, 2020. The 5-day public comment period was in effect from May 20 – May 25, 2020. All comments, if any, will be included as an appendix to the submitted Consolidated and Annual Action Plans.

B. Staff Recommendation: Staff recommends City Council approve the Substantial Amendments to the 2018-2022 Consolidated Plan and Program Year 2019 Annual Action Plan.




Nick A. Colonna, AICP
Planning & Development Services Director



Date



Benjamin J. Ziskal, AICP, CEcD
Community Development Administrator



Date

III. ACTION

CITY COUNCIL – MOVE TO:

- A. APPROVE
- B. APPROVE WITH THE FOLLOWING CONDITIONS:
- C. DENY

IV. ATTACHMENTS

Exhibit: Amended Consolidated Plan/Annual Action Plan

Exhibit: Resolution 20-xx

Exhibit: Attorney letter

Exhibit: Public Notice



CITY of

Pinellas Park, FL

The Heart of Pinellas

Community Development Block Grant Program

Substantial Amendments 2018 – 2022 Consolidated Plan & 2019 Action Plan



**City of Pinellas Park
Community Development Department
Consolidated Plan Substantial Amendment No 2
2019 Action Plan Substantial Amendment N0 1
Resolution No 20-XX**

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Summary

Summary

Substantial Amendment 2020-2 is an addendum to Consolidated Plan 2018-2022.

Substantial Amendment 2020-2 amends the following areas of the existing Consolidated Plan in response to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and various waivers provided by the U.S. Department of Housing and Urban Development (HUD):

- Amended 2018-2022 Consolidated Plan
 - Updated Available Resources – To account for CDBG-CV Funds
 - Revised Priority Needs – To direct CDBG funds in accordance with HUD guidelines (COVID-19 Response and Recovery).

Substantial Amendment 2020-1 is an addendum to Action Plan 2019.

Substantial Amendment 2020-1 amends the following areas of the existing Action Plan in response to the CARES Act and various waivers provided by HUD:

- Amended 2019 Action Plan
 - Updated Projects/Activities not previously described in the approved 2019 Action Plan.

Background

Background: The City of Pinellas Park's (City) 2018 – 2022 Consolidated Plan details the City's overall strategy for addressing housing, community, and economic development needs and defines how the City will distribute grant funds. The City's Consolidated Plan covers the goals and objectives of the Community Development Block Grant (CDBG) Program which is funded through HUD. The City recently performed a review of all facets of the CDBG program in order to maximize available federal funds and better implement projects and programs serving low to moderate income residents of Pinellas Park.

On June 27, 2020, The City Council approved a substantial amendment to the originally approved 2018-2022 Consolidated Plan. That amendment included removing two priority goals: 1) Public Services and, 2) Owner-occupied Housing Rehabilitation. Funds planned for these priority areas were earmarked toward Public Facilities and Infrastructure Improvements. The Priority goal of Planning & Administration was increased from 10% to 15% of the City's annual CDBG allocation.

The March 27, 2020 passage of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, provides \$5 billion in Community Development Block Grant funds to be used to prevent, prepare for, and respond to the Coronavirus (COVID-19). As an entitlement community, Pinellas Park received \$235,484 in Community Development Block Grant-Coronavirus (CDBG-CV) funds from the Department of Housing and Urban Development (HUD). To expedite the disbursement of the City's new CDBG-CV funds, via 24 CFR 5.110, the CARES Act authorized HUD to grant waivers to the public notice, public comment, and citizen participation plan requirements found in 24 CFR 91.105(2) and (k) and 24 CFR 91.40.

In addition to the public notice/comment waivers, the CARES Act also established the following regulatory waivers, which Pinellas Park will utilize under this proposed Substantial Amendment to the 2018-2022 Consolidated Plan.

1. The public services cap of 15% is suspended for the City's 2019, 2020, and new CDBG- CV funds.
2. The CARES Act allows for COVID-19 related pre-award costs for eligible reimbursable costs funded through CDBG-CV only. This does not apply to the City's 2019 and 2020 CDBG funds; pre-award costs are limited to no more than 25% or \$58,871 of the City's CDBG-CV grant amount.
3. The CARES Act permits the use of virtual public hearings when necessary for public health reasons.
4. The CARES Act permits Citizen Participation Plan Amendments and other Plan publications to occur concurrently.

Substantial Amendments

Proposal: The Substantial Amendments to the City's 2018-2022 Consolidated Plan and 2019 Action Plan will result in the allocation of \$235,484 of CDBG-CV funds and further address the City's effort to comply with HUD's regulatory requirements in administering the City's CDBG Program, including CDBG-CV funds. The Amendment to the City's Citizen Participation Plan will expedite the City's disbursement of funds and accelerate the City's COVID-19 recovery efforts for its residents, businesses, and non-profit organizations. The proposed changes to the 2018-2022 Consolidated Plan follow on the next page. (CDBG-CV funding depicted in pink.)

Goals Summary Information Table

Substantial Amendments Highlighted from the Approved 2018-2022 Consolidated Plan					
Goal Name	Start Year	End Year	Needs Addressed	Funding	Goal Outcome Indicator
Community Development Facilities and Improvements	2018	2022	Non Homeless Special Needs Non Housing Community Development	CDBG: \$1,376,895	Public Facility or Infrastructure Improvement Activities other than Low-to-Moderate Income Housing Benefit: 5,000 Persons Assisted
Community Development Services	2019	2020	Affordable Housing Homeless Non Homeless Special Needs Non Housing Community Development Public Housing	CDBG-CV: \$188,389	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
Planning Administration and Capacity Building CDBG-Regular @ 15%; CDBG-CV @ 20%	2018 2019	2022 2020		CDBG-Regular \$240,000 CDBG-CV: \$47,095	Other

The City expects to utilize CDBG-CV funding for actions taken to prevent, prepare for, and respond to the public health emergency.

Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public Federal	Public Improvements, Planning & Administration	379,059	0	320,208	699,267	1,137,177	CDBG funds will be used to support the priority programs: Infrastructure Improvements and Planning and Administration
CDBG-CV	Public Federal	Public Services Planning & Administration	235,484	0	0	235,484	0	Funding allocated to the City through the CARES Act to prevent, prepare for, and respond to COVID-19.

Proposal: The City proposes the following substantial amendments to the 2019 Action Plan to include CDBG-CV funding in the amount of \$235,484. **(CDBG-CV funding depicted in pink.)**

2019 Action Plan Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Community Development Facilities and Improvements	2019	2022	Non-Housing Community Development	Pinellas Park – Citywide	Non Housing Community Development	CDBG: \$322,201	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 296 Households Assisted
2	Planning Administration and Capacity Building	2019	2022	Planning & Administration	Pinellas Park - Citywide	Non Housing Community Development	CDBG: \$56,858 CDBG-CV \$47,095	Other: 1 Other
3	Public Services: Housing Education & Counseling	2019	2020	Affordable Housing, Non-Housing, Community Development	Pinellas Park Citywide	Affordable Housing	CDBG-CV: \$20,000	Public Service activities for Low/Moderate Income Housing Benefit: 23 Households Assisted
4	Public Services; General	2019	2020	Homeless, Non-Homeless, Special Needs, Non-Housing Community Development	Pinellas Park Citywide	Non-Homeless Special Needs	61,600	Public Service activities for Low/Moderate Income families 115 persons assisted
5	Public Services; General	2019	2020	Homeless, Non-Homeless, Special Needs, Non-Housing Community Development	Pinellas Park Citywide	Homeless Needs	75,000	Public Services activities for Low/Moderate individuals 100 persons assisted
6	Community Development Facilities & Improvements	2019	2020	Non-Housing Community Development	Pinellas Park Citywide	Non-Housing Community Development	\$31,789	Expenses incurred by the City as a result of COVID-19

Goal Descriptions

1	Goal Name	Community Development Facilities and Improvements
	Goal Description	<p>The City proposes to invest in improvements to facilities and infrastructure that will primarily benefit low and moderate income persons. The City has identified the Fairlawn Park Neighborhood as a community in dire need of infrastructure improvements. In the 2019 program year, the City will continue to make improvements in the Fairlawn Park neighborhood, specifically sidewalks and ADA ramps. Improvements are not expected to be completed until the end of the 2020.</p> <p>Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as: Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions. Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions. Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.</p>
2	Goal Name	Planning Administration and Capacity Building
	Goal Description	<p>The City will use available federal funds to comply with the planning, administrative, and reporting requirements associated with the HUD grants. This goal will also support the City's actions to affirmatively further fair housing. A portion of funds may be granted to non-profit partners to help expand their capacity to assist the City in meeting their goals and objectives of this plan. 20% or \$47,095 of the CDBG-CV allocation will be used by the City for planning, administrative and reporting requirements associated with the HUD grants.</p>
3	Goal Name	Public Services: General
	Goal Description	<p>Provide funding for programs/operating expenses to serve low-to moderate-income residents, homeless, non-homeless and special needs populations. Expected outcomes: Serve 238 clients with public service</p>

Project Information

1	Project Name	Fairlawn Park Neighborhood Safety & Mobility Project
	Target Area	Citywide
	Goals Supported	Community Development Facilities and Improvements
	Needs Addressed	Non Housing Community Development
	Funding	CDBG: \$322,200
	Description	CDBG funds will be used to fund improvements in the Fairlawn Park neighborhood, including the construction of sidewalks and ADA accessibility ramps. This project is also included in Program Year 2018 due to it being a multi year project. The project is expected to be completed by 9/30/2020.
	Target Date	7/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Fairlawn Park community has a population of 674. An estimated 350 school age children walk or bike through Fair Lawn Park to attend nearby elementary and middle schools. The daily traffic count through Fairlawn Park during the weekdays exceeds 4,000 with less traffic on the weekends and holidays.
	Location Description	<p>The Fairlawn Park community is located in Census Tract 250.04, Block Group 4 and has a population of 674. 100% of the residents are low- to moderate-income. The homes are small (mostly 1,000 sq. ft. or less) single family dwellings that were built between 1959 and 1965. Many of them have two bedrooms with enclosed carports used for additional living space. School age children living in Fairlawn Park live within a two mile radius of an elementary and middle school, making them ineligible for school bus transportation. Together, the two schools serve nearly 2,000 students and children living outside of this block group must walk or ride their bikes through this area to reach their schools.</p> <p>Three main thoroughfares, 66th Street, Park Boulevard and Belcher Road lie on the outskirts of Fairlawn Park and daily traffic counts for these roadways exceeds 20,000. Often times, drivers bypass these high traffic roads and cut through Fairlawn Park on 78th Avenue. This makes for a dangerous path for pedestrians, bicyclists and those in wheelchairs.</p>
2	Planned Activities	Public Facility: 24 CFR 570.201(c) Low Mod Area 570.208(a)(1) or Limited Clientele CDBG Matrix Code - 03L (Sidewalks)
	Project Name	Administration
	Target Area	Citywide
	Goals Supported	Planning Administration and Capacity Building
	Needs Addressed	Affordable Housing Homeless Non Homeless Special Needs

		Non Housing Community Development Public Housing
	Funding	CDBG: \$56,859
	Description	Funds will be used to support the general administration and oversight of all CDBG-funded projects. Planning and Administration costs include both Program Years 2018 and 2019.
	Target Date	9/3/2020
	Estimate the number and type of families that will benefit from the proposed activities	Pinellas Park's estimated 2018 population was 53,188. CDBG funds will be utilized throughout the city limits and therefore the entire population has an opportunity to benefit from this program.
	Location Description	Planning and Administration activities will be used for the oversight of the CDBG program. This priority need area is citywide.
	Planned Activities	CDBG General Administration (24CFR 570.206) and CDBG Planning (24 CFR 570.205); National Objective is not required for administrative and planning activities.
3	Project Name	CDBG-CV CI – Emergency – Address Community Needs before, during and after an emergency
	Target Area	CDBG Target Area – Pinellas Park Citywide
	Goals Supported	Public Services: General Public Services: Housing Counseling
	Needs Addressed	N/A
	Funding	CDBG-CV: \$188,389
	Description	Disaster response and recovery activities following major disasters and emergencies
	Target Date	9/30/2020
	Estimate Number and type of families that will benefit from the proposed activities	This project will serve low/moderate income households/individuals affected by a disaster event; approximately 238 persons benefited.
	Location Description	Pinellas Park Citywide
	Planned Activities	Homeless Outreach: Pinellas Park Police CRA Unit and Directions for Living will provide outreach services to include hygiene packets, coronavirus education, and referral services for shelter. Youth Services: Summer camp scholarships for low/moderate Pinellas Park students who were enrolled in Pinellas County schools during the 2019/2020 school year; scholarships provided through Broderick Recreation, Forbes Recreation, and the Pinellas Park Boys & Girls Club. STEM program scholarships

		<p>for low/moderate Pinellas Park students enrolled in Pinellas County schools during the 2019/2020 school year.</p> <p>Housing Counseling: Tampa Bay Community Development Corporation will provide mortgage modification counseling for homeowners that have fallen behind on mortgage payments due to coronavirus.</p> <p>Expenses incurred As a result of COVID-19: Expenses incurred by the City to prepare for, prevent, and respond to COVID-19 will be reimbursed; expenses may include, but are not limited to: costs for telework capabilities, paid sick and family leave for public employees to enable compliance with COVID-19 health precautions.</p>
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Citizen Participation

As it relates to the recent HUD memo of April 9, 2020 titled the “CARES Act Flexibilities for CDBG Funds Used to Support Coronavirus Response and Plan Amendment Waiver”, these substantial amendments meet criteria within the Citizen Participation Plan. The City of Pinellas Park intends to exercise the following waivers:

- 1) Exceed the 15% Public Service Cap for COVID-19 related activities for the CDBG-CV, Program Year 2019, and PY 2020 CDBG Programs.
- 2) Reimburse costs incurred for response to COVID-19 with the CDBG-CV, provided that they are in compliance with CDBG requirements.

The City of Pinellas Park’s Community Development Department has provided a public notice in the Tampa Bay Times advertising a 5-day public comment period regarding the amendments here within as part of the citizen participation requirements. The 5-day public comment period began on June 3, 2020 and closed on June 8th, 2020. An advertised public hearing allowing for citizen input will be held at 6:00 p.m. on June 25th, 2020, scheduled to be held in Council Chambers, located at Pinellas Park City Hall 5141 78th Avenue N., Pinellas Park, FL 33781; however, due to health precautions related to COVID-19, the public hearing will take place at the Pinellas Park Performing Arts Center located at 4951 78th Avenue N., Pinellas Park, FL 33781.

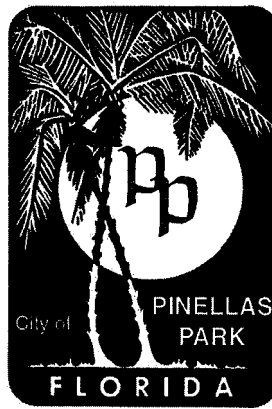
The City of Pinellas Park will consider any comments or views of residents, agencies, or other interested parties received in writing or orally prior to submitting this substantial amendment to HUD. A summary of comments will be labeled Exhibit B and included with the substantial amendment.

Comments may be provided to Molly Gould, Community Services Technician, by email at mgould@pinellas-park.com, or addressed to: The City of Pinellas Park, Community Development Department, Attn: Molly Gould, 6051 78th Avenue N., Pinellas Park, FL 33781.

City of

PINELLAS PARK

5141 78TH AVE. • P.O. BOX 1100
PINELLAS PARK, FL 33780-1100



FLORIDA

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Please Respond To:

James W. Denhardt, City Attorney
Lauren Christ Rubenstein, Assistant City Attorney
Denhardt and Rubenstein, Attorneys at Law
2700 First Avenue North
St. Petersburg, Florida 33713
(727) 327-3400 - Telephone
(727) 323-0888 - Facsimile

June 2, 2020

Ms. Tammy Hillier
Community Services Manager
City of Pinellas Park
P. O. Box 1100
Pinellas Park, Florida 33780-1100

RE: City Document #20-125
Resolution Amending CDBG Plans

Dear Ms. Hillier:

I have received and reviewed the above-referenced Resolution. I would recommend adding the following phrase to the end of Section One: "... , as attached hereto and incorporated herein as Exhibit A."

Those Amendments will then need to be attached to the Resolution and labeled as Exhibit A. Once that change is incorporated into the Resolution and Exhibit A is attached, I would approve of the Resolution as to form and correctness. Please note that I have not reviewed the proposed Substantial Amendments to the Fiscal Year 2018 - 2022 Consolidated Plan and 2019 Action Plan, as those did not accompany the Resolution sent to our office.

Very truly yours,

James W. Denhardt
City Attorney

cc: Doug Lewis, City Manager
Diane M. Corna, MMC, City Clerk
Patrick Murphy, Deputy City Manager
Benjamin Ziskal, Community Development Administrator
Nick Colonna, Planning & Development Services Director

JWD/dh

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