

City of Pinellas Park, Florida

**Barbara S. Ponce Public Library**

**Library Advisory Board Meeting**

**October 1, 2020 6:30 pm**

Unapproved Minutes

Present: Patricia Bennett (Chair), Kevin Quinn, Katie Abrams (Teen Member), Katherine Egolf, Elijah Grieves (Teen Member), William (Bill) Holmes and Elithia Stanfield

Absent: None

City Staff Present: David McMurrin, Asst. Library Director and Debra Surprenant, Administrative Clerk

Guest: Karen Ford

1. **Call to Order:** The meeting was called to order by Chair Bennett at 6:35 p.m.
2. **Approval of August 6, 2020 Meeting Minutes:** A motion was made by Mr. Holmes and seconded by Ms. Stanfield to approve the August 6, 2020 minutes. Motion approved.
3. **Old Business:** Mr. McMurrin stated that the Youth Services Sr. Librarian position vacated by John Russell has been filled by Tia Gurney, who comes to us from Sarasota County Library System.
4. **Monthly Statistics –** Mr. McMurrin reviewed the most current statistics with the Board. Mr. McMurrin commented that the September stats are not available due to the Library Board Meeting being held on October 1<sup>st</sup>. Mr. Holmes inquired about any issues with patrons and using masks. Mr. McMurrin stated that there is generally no problem with people using masks in the Library. Mr. Holmes asked that Mr. McMurrin convey the Library Boards appreciation to Staff. Mr. McMurrin stated that the disinfecting fogging that is done in the library will decrease to two times a week with staff continuing to disinfect contact surfaces frequently and during the close from 1-2 pm.
5. **Director's Report**
  - A. **Project and Staff Committee Update –** Mr. McMurrin stated the Youth Services Librarian Krystal French is having great success with her Early Literacy Facebook group. There is a Beanstack Reading Challenge coming up, YouTube videos are available and Teen Volunteers are working in the building again. Mr. McMurrin stated that we recently completed at Flash Fiction Writing Contest. There was good participation with 32 Adults, 9 Teens and 4 Children participating. Mr. Holmes suggested holding similar contests twice a year with Mr. McMurrin stating there is a possibility of holding the contest even more frequently.
  - B. **Friends of the Library Update:** Ms. Bennett stated that there is nothing to report.
  - C. **Library Programs and Events:** Mr. McMurrin stated the Library hours will stay the same and that St. Petersburg Library System is opening selective sites with selective hours.
  - D. **Building Project Updates:** Mr. McMurrin stated that we received plans from the architect and communicated our suggestions from them. A main focus is to have a full service/combined desk for Circulation and Reference. We have been running the library on weekends from one desk. We have stopped contact tracing for the Library.
  - E. **PPLC Updates:** Mr. McMurrin brought up the idea of a combined library system for Pinellas County. The Board noted that they were not in favor of a combined library system.

## 6. New Business

- A. **1<sup>st</sup> Draft of Annual Report:** Mr. McMurrin went over the 1<sup>st</sup> draft of the Annual Report with Board members.
- B. **Proposed 2021 Library Board Meeting Dates:** Ms. Stanfield moved with the second from Mr. Quinn that the Library Board Meeting Dates be approved, as presented. Motion approved.
- C. **“The Dream Sparrow” Removal for Maintenance:** Mr. McMurrin stated that in the next several weeks the Dream Sparrow will be removed for maintenance and cleaning.
- D. **Interview with Prospective Board Member Karen Ford:** The Board Members interviewed Karen Ford to fill one of the two vacancies on the Library Board. Mr. Quinn moved with the second of Ms. Egolf that Karen Ford be approved as a member of the Library Board. Motion approved.

7. **Next Meeting:** Scheduled for Thursday, November 2, 2020 at 6:30 pm.

8. **Adjournment:** There being no further business, Mr. Quinn moved that the meeting be adjourned. Chair Bennett adjourned the meeting at 7:16 p.m.

Respectfully Submitted,

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Patricia Bennett – Chair

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David McMurrin – Asst. Library Director